

**AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, FEBRUARY 26, 2013, 6:00 PM
PARK RAPIDS LIBRARY-LOWER LEVEL
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **APPROVE MINUTES:**
 - 4.1. City Council Workshop Minutes-February 12, 2013..... 1-8
 - 4.2. City Council Regular Meeting Minutes-February 12, 2013..... 9-21

5. **FINANCE:**
 - 5.1. Payables & Prepaids..... 22-30

6. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *6.1. Resolution #2013-__ Approving the Renewal of Liquor License for American Legion, The Good Life Café, and The Eagles Club in the City of Park Rapids..... 31
 - *6.2. Resolution #2013-__ Approving a Wine and Strong Beer License for Bella Caffe in the City of Park Rapids..... 32
 - *6.3. Resolution #2013-__ Approve the Renewal of an Off-Sale Beer License for Northern Convenience in the City of Park Rapids 33
 - *6.4. Approve a Public Facilities Use Permit for Rodger Harsha d.b.a. The Northern Knights Car Club to Close Main Avenue South, Blocks 1, 2, and 3, for the Run to the Rapids Car Show, on Saturday, August 10th, 2013, from 8:00 a.m. to 3:00 p.m. 34

*6.5.	Approve a Transient Merchant License for TNT Fireworks for June 26 th to July 7 th , 2013 to Sell Fireworks in the Wal-Mart Parking Lot at 1303 Charles Street	35
*6.6.	Approve Pay Request in the Amount of \$19,493.49 to Leggette, Brashears, & Graham for Groundwater Studies Pertaining to the Water Treatment Facility	36-42
*6.7.	Approve Pay Request in the Amount of \$1,681.00 to Tac 10 Inc for Software Maintenance for the Police Department	43-44
*6.8.	Approve Pay Request in the Amount of \$3,499.00 to the League of Minnesota Cities for the September 1 st , 2012 to August 31 st , 2013 Membership Dues	45-46
*6.9.	Resolution #2013-__ Approving Wage Adjustment and Step Increase for Park Rapids Police Officer Mitchell Nelson	47-48
*6.10.	Resolution #2013-__ Local Government Application for a Minnesota Department of Employment and Economic Development Grant for the Water Treatment Facility in the City of Park Rapids	49-50
*6.11.	Resolution #2013-__ Approving a Wine and Strong Beer License for Schwarzwald Inn in the City of Park Rapids	51
*6.12.	Approve Backhoe Operator's License to Work in the City of Park Rapids in 2013 for Minnesota Energy Resources.....	52
*6.13.	Approve Pay Request in the Amount of \$9,651.00 to HRDC, Vredenburg Construction, and Covenant Log Homes for Services Associated with the Small Cities Development Program Grant.....	53-61

7. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

8. PLANNING:

8.1. Waiver of Subdivision Plat Escrow Requirements for a Minor Subdivision..... 62

9. CITY ADMINISTRATOR COMMENTS

10. DEPARTMENT HEAD UPDATES

11. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

11.1. Hubbard County Board of Commissioners Meeting Minutes-January 22, 2013..... 63-69

11.2. Hubbard County Board of Commissioners Meeting Minutes-February 5, 2013..... 70-79

11.3. Park Rapids Library Board Meeting Minutes-February 7, 2013 80

11.4. Planning Commission Meeting Minutes-February 13, 2013..... 81-83

11.5. Housing & Redevelopment Authority of Park Rapids Meeting Minutes-December 19, 2012 84-85

12. COMMENTS FROM COUNCIL

13. ADJOURNMENT