

**AGENDA  
PARK RAPIDS CITY COUNCIL MEETING  
TUESDAY, JUNE 11, 2013, 6:00 PM  
PARK RAPIDS LIBRARY-LOWER LEVEL  
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*
  
2. **ROLL CALL**
  
3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*
  
4. **APPROVE MINUTES:**
  - 4.1. Joint Park Rapids City/Henrietta Township Special Meeting Minutes-May 21, 2013..... 1-11
  - 4.2. City Council Regular Meeting Minutes-May 28, 2013 ..... 12-19
  
5. **FINANCE:**
  - 5.1. Payables & Prepaids.....20-28
  
6. **CONSENT AGENDA:** *All items listed with an (\*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
  - \*6.1. Resolution #2013-\_\_ Approving Ordinance No.\_\_ Amending the Park Rapids City Code of Ordinances, Chapter 36: Fee Schedule, Section 36.10 City Equipment Charges ..... 29
  - \*6.2. Ordinance No.\_\_ Amending the Park Rapids City Code of Ordinances, Chapter 36: Fee Schedule, Section 36.10 City Equipment Charges ..... 30
  - \*6.3. Approve Backhoe Operator’s License to Work in the City of Park Rapids in 2013 for Racer Construction Inc ..... 31
  - \*6.4. Approve Outdoor Concert Permit for Nate Decker d.b.a. Rorschach Music Fest on July 12<sup>th</sup> and 13<sup>th</sup>, 2013 for a Concert at the Hubbard County Fairgrounds ..... 32

*6.5.	Approve Public Facilities Use Permit for Paul Peterson d.b.a. Park Rapids Area Community Band to Use Red Bridge Park on July 4 <sup>th</sup> , 2013, 6:00 p.m. to 9:00 p.m., for a Public Concert, and to Waive the Fee .....	33
*6.6.	Approve Permit for a Fireworks Display on July 4 <sup>th</sup> , 2013 for Zambelli Fireworks Company at Heartland Park.....	34-35
*6.7.	Resolution #2013-__ Approve a Temporary On-Sale 3.2 Beer License for the Shell Prairie Fair Association in the City of Park Rapids .....	36
*6.8.	Resolution #2013-__ Appointing City Administrator John F. McKinney as Responsible Authority for Records Management for the City of Park Rapids .....	37
*6.9.	Resolution #2013-__ Approving Ordinance No.__ Rezoning Land to R-3 in the City of Park Rapids for PID #32.53.60100 .....	38
*6.10.	Ordinance No. __ Rezoning Land to R-3 in the City of Park Rapids PID #32.53.60100 .....	39
*6.11.	Resolution #2013-__ Approving Wage Adjustment and Step Increase for City Planner Daniel L. Walker.....	40-41
*6.12.	Approve Transient Merchant License for Steve Bolton d.b.a. Stevie B's Concessions for July 14 <sup>th</sup> , 2013 at 101 Second Street West.....	42
*6.13.	Approve Transient Merchant License for Steve Bolton d.b.a. Stevie B's Concessions for July 25 <sup>th</sup> and 26 <sup>th</sup> , 2013 on Block Two of Main Avenue South .....	43
*6.14.	Approve Pay Request in the Amount of \$20,000.00 to Hubbard County Regional Economic Development Commission for the second half of the 2013 annual investment .....	44-45
*6.15.	Resolution #2013-__ Approve Minnesota Lawful Gambling LG220 Application for Exempt Permit for Park Rapids Lakes Area Chamber of Commerce.....	46-49
*6.16.	Approve Transfers from Liquor Fund 609 (\$89,391.77) to Airport Fund 208, from Liquor Fund 609 (\$44,610.10) to Police Capital Equipment Fund 494, and Bond Fund 305 & 307 (\$441,872.64) to Bond Fund 317 for 2012 .....	50
*6.17.	Approve Purchase of a 2012 Chevrolet Impala from Thielen Motors in the Amount of \$16,000.00 plus tax, for the Park Rapids Police Department to be used as the Police Investigator's Squad Car .....	51-52
*6.18.	Approve Pay Request in the Amount of \$21,207.48 for SLL Inc for the Second Half of Assessor Services for the City of Park Rapids.....	53-54

- 7. **COMMENTS FROM CITIZENS:** *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*
  
- 8. **GENERAL BUSINESS:**
  - 8.1. Report on Green Valley Fire ..... Hoffman
  - 8.2. Resolution Awarding the Bid for the Well and Water Treatment Plant Improvement Project for the City of Park Rapids .....55-56
  - 8.3. Park Rapids Municipal Airport Runway 18/36 Paving & Lighting Project.....57-62
  
- 9. **CITY ADMINISTRATOR COMMENTS**
  
- 10. **DEPARTMENT HEAD UPDATES**
  
- 11. **MINUTES/REPORTS/INFORMATION:** *Some of the information included here is in draft form, and is subject to change.*
  - 11.1. Building Permit Report-May 2013 ..... 63
  - 11.2. Plumbing Permit Report-May 2013..... 64
  - 11.3. Governor’s Fishing Opener Memo-June 11, 2013 ..... 65
  
- 12. **COMMENTS FROM COUNCIL**
  
- 13. **ADJOURNMENT**