

**AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, JUNE 25, 2013, 6:00 PM
PARK RAPIDS LIBRARY-LOWER LEVEL
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **EMPLOYEE RECOGNITION:**
 - 4.1. Robyn Capistrant- Five Years of Employment.....1-2

5. **APPROVE MINUTES:**
 - 5.1. City Council Workshop Minutes-June 11, 20133-7
 - 5.2. City Council Regular Meeting Minutes-June 11, 20138-12

6. **FINANCE:**
 - 6.1. Payables & Prepaids..... 13-27

7. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *7.1. Approve Plumber's Permit to Work in the City of Park Rapids in 2013 for KMI Mechanical Inc 28
 - *7.2. Approve Transient Merchant License for Diane Cervan d.b.a. Generous Jerry's to Sell Fireworks at 810 First Street East, in the City of Park Rapids, on June 26th to July 5th, 2013 29
 - *7.3. Approve Public Facilities Use Permit for Mary Schwartz d.b.a. the Park Rapids Downtown Business Association to Use Pioneer Park on Thursday, July 25th, 2013 from 10:00 a.m. to 3:30 p.m. for Crazy Days Music in the Park 30

*7.4.	Resolution #2013-__ Accepting and Approving the Final 2012 Audit Report for the City of Park Rapids	31
*7.5.	Resolution #2013-__ Approve Minnesota Lawful Gambling LG220 Application for Exempt Permit for Minnesota Darkhouse & Angling Association	32
*7.6.	Approve Pay Request in the Amount of \$3,451.46 to TKDA for Professional Services for the Runway Design Part II	33-34
*7.7.	Approve Pay Request in the Amount of \$27,950.00 to Kern, DeWenter, Viere for Professional Services for the 2012 Audit	35-36
*7.8.	Approve Pay Request in the Amount of \$4,000.00 to Briggs & Morgan for Legal Fees Pertaining to the Kueper's Development Agreement	37-39
*7.9.	Approve Pay Request in the Amount of \$54,253.80 to Terry DeYoung Construction, Bryan Schreifels Construction, Gary Nicklason Construction, Andrew Johnson Construction, and Mid-sota Builders for Professional Services Pertaining to the Small Cities Development Grant	40-56
*7.10.	Approve Hiring Touch of Eden, for the Amount of \$2,600.00, to Repair the Topsoil and Reseeding at Headwaters Agency Inc. at 315 Park Avenue S, for Repairs Pertaining to the Main Avenue Project	57-58
*7.11.	Approve Receipts for April 2013.....	59-67
*7.12.	Approve Advertising and Interviewing for a Volunteer Firefighter	68-69
8.	COMMENTS FROM CITIZENS: <i>Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.</i>	
9.	GENERAL BUSINESS:	
9.1.	Resolution Authorizing Proper City Officials to Execute the Consultation Services Agreement by and between TKDA, Trillion Services, and the City of Park Rapids	70-77
10.	CITY ADMINISTRATOR COMMENTS	
11.	DEPARTMENT HEAD UPDATES	

- 12. **MINUTES/REPORTS/INFORMATION:** *Some of the information included here is in draft form, and is subject to change.*
 - 12.1. Park Rapids Library Board Meeting Minutes-June 6, 2013..... 78-79
 - 12.2. Greater Minnesota Regional Parks & Trails Coalition 2013 Legislative Session Review-June 12, 2013 80
 - 12.3. Airport Commission Special Meeting Minutes-June 13, 2013..... 81-87
 - 12.4. Planning Department Update-June 2013..... 88-89

- 13. **COMMENTS FROM COUNCIL**

- 14. **ADJOURNMENT**