

**AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 10, 2013, 6:00 PM
PARK RAPIDS LIBRARY-LOWER LEVEL
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **APPROVE MINUTES:**
 - 4.1. City Council Regular Meeting Minutes-August 27, 2013.....1-9

5. **FINANCE:**
 - 5.1. Payables & Prepaids..... 10-18

6. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *6.1. Resolution #2013-__ Approve Minnesota Lawful Gambling LG220
Application for Exempt Permit for Forest Riders Snowmobile Club 19-21

 - *6.2. Approve Public Facilities Use Permit for the Park Rapids School District
#309 to Use Helton Ave, Fair Ave, 5th Street, Main Ave, and Pearl Street
on Friday, September 20th, 2013 from 2:00 p.m. to 3:00 p.m. for the 2013
Homecoming Parade..... 22

 - *6.3. Approve Pay Request in the Amount of \$89,180.62 to Di-Mar
Construction for Services Pertaining to the Water Treatment Facility
Project23-27

 - *6.4. Approve Receipts for June 201328-34

 - *6.5. Approve Receipts for July 2013.....35-43

*6.6.	Approve Pay Request in the Amount of \$10,400.62 to Ulteig Engineers for Professional Services Pertaining to the Red Bridge-Parking Lot Overlay-Airport Runway Projects	44-50
*6.7.	Approve Purchase Order in the Amount of \$1,267.65 for a Root Saw, to be used in conjunction with the Jetter Vactor, from USA Bluebook for the Public Works Department.....	51-53
*6.8.	Approve Fund Transfers: \$80,000.00 Out of #703 and Into #318 for the 2009b GO Refunding Bond Payment for the Public Works/Safety Building, \$30,600.00 Out of #100 and Into #492 for Fire Department Capital Equipment, \$20,000.00 Out of #651 and Into #321 for the 2010b GO Bond Payment for the Main Avenue Storm Sewer.....	54
*6.9.	Resolution #2013-__ Pre-Authorization to Execute the Federal Aviation Administration Grant Agreement for the Runway 18/36 Phase 2 Construction Project	55-57
*6.10.	Resolution #2013-__ Pre-Authorization to Execute the State of Minnesota Grant Agreement for State Project #A2901-63 for the Runway 18/36 Phase 2 Construction Project	58
*6.11.	Resolution #2013-__ Authorization to Execute State of Minnesota-Department of Transportation Grant Agreement for Airport Maintenance and Operation.....	59-64
*6.12.	Resolution #2013-__ Authorizing Proper City Officials to Execute an Agreement for Janitorial Services by and between Mollie's Cleaning Services and the City of Park Rapids	65-72
*6.13.	Accept the Bid of \$13,000.00 from Howards Driveway to Resurface Rapids Spirits Municipal Liquor Store Parking Lot, and to Authorize the Work to Proceed.....	73-75
*6.14.	Resolution #2013-__ Approve Application for Minnesota Lawful Gambling LG220 Application for Exempt Permit for the Minnesota Shooting Sports Association	76-78

7. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

8. GENERAL BUSINESS:

- 8.1. Resolution Adopting Preliminary General Fund Budget for the Year 2014 for the City of Park Rapids 79
- 8.2. Resolution Adopting the Preliminary Levy for 2014 80
- 8.3. Water and Sewer Connection Fees-*referred to staff on 8-13-13*81-82

9. CITY ADMINISTRATOR COMMENTS

10. DEPARTMENT HEAD UPDATES

11. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

- 11.1. Building Permit Report-August 2013..... 83
- 11.2. Plumbing Permit Report-August 2013 84
- 11.3. Arts & Culture Advisory Commission Meeting Minutes-August 29, 2013..... 85-87
- 11.4. Rapids Spirits Council Report-September 6, 2013 88

12. COMMENTS FROM COUNCIL

13. ADJOURNMENT