

**AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 24, 2013, 6:00 PM
PARK RAPIDS LIBRARY-LOWER LEVEL
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **EMPLOYEE RECOGNITION:**
 - 4.1. Carrie Parks-Fifteen Years of Employment1-2

5. **APPROVE MINUTES:**
 - 5.1. City Council Workshop Minutes-September 10, 20133-6
 - 5.2. City Council Regular Meeting Minutes-September 10, 20137-14

6. **FINANCE:**
 - 6.1. Payables & Prepays..... 15-24

7. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *7.1. Resolution #2013-__ Permitting the Destruction of Aged Documents as Determined by Adopted Minnesota General Records Retention Schedule ..25-28

 - *7.2. Approve Training Reimbursement Award from the Minnesota Board of Firefighter Training and Education for the Park Rapids Fire Department in the Amount of \$2,080.0029-33

- *7.3. Approve Purchase Order in the Amount of \$2,420.97 for Carbide Cutting Edge for the Loader V Blade from Henke Manufacturing 34-36
- *7.4. Approve Solicitation and Accepting of the Lowest Bids for 2014 Spring Planting of Trees, not to Exceed the \$2,500.00 Budgetary Amount for 2014, as per the Urban Forestry Committee’s Recommendation..... 37
- *7.5. Approve Pay Request in the Amount of \$5,000.00 to TKDA for Professional Services Associated with the Runway 18-36 Runway 38-40
- *7.6. Approve Pay Request in the Amount of \$5,156.55 to Ulteig Engineers for Professional Services Associated with the Red Bridge-Beach Road Project 41-42
- *7.7. Approve Pay Request in the Amount of \$1,017.78 to TKDA for Professional Services Associated with the Runway Design Part II..... 43-46
- *7.8. Resolution #2013-__ Authorizing Proper City Officials to Execute the Construction Contract by and between Tri City Paving Inc and the City of Park Rapids..... 47-55

8. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

9. PLANNING:

- 9.1. Ordinance Rezoning Land 56-68

Procedural outline should the Council decide to give the rezoning ordinance two readings at the same meeting:

- A. *The Council shall approve by motion the first reading of the ordinance.*
 - B. *The Mayor shall call for a motion and second to suspend the rules, City Code 30.26(A)(2), that require two readings of an ordinance at separate Council meetings.*
 - C. *The Mayor shall call for a motion and second to give ordinance its second reading.*
- o Resolution #2013-__ Approving Ordinance No.__ Rezoning Land to R-3 in the Henrietta/City of Park Rapids Orderly Annexation Area OA-1288, PID #13.72.00900, PID #13.72.01000, and PID #13.72.01100 69
 - o Ordinance No.__ Rezoning Land to R-3 in the Henrietta/City of Park Rapids Orderly Annexation Area OA-1288, PID #13.72.00900, PID #13.72.01000, and PID #13.72.01100 70

10. GENERAL BUSINESS:

- 10.1. Resolution Waiving the Commencement Date of the Phase II Project of the SDG Properties II, LLC Development Agreement.....71-74
- 10.2. Resolution Appointing Full Time Public Works Street Maintenance Worker for the City of Park Rapids 75
- 10.3. Resolution Appointing Matthew Rousu to the Position of Volunteer Firefighter for the City of Park Rapids..... 76

11. CITY ADMINISTRATOR COMMENTS

12. DEPARTMENT HEAD UPDATES

13. COMMENTS FROM COUNCIL

14. ADJOURNMENT