

**AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, JANUARY 14, 2014, 6:00 PM
PARK RAPIDS LIBRARY-LOWER LEVEL
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **APPROVE MINUTES:**
 - 4.1. City Council Regular Meeting Minutes-December 10, 2013 1-17

5. **FINANCE:**
 - 5.1. Payables & Prepaids..... 18-35

6. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *6.1. Resolution #2014-__ Appointing Paul Utke as Acting Mayor for the Year 2014 36
 - *6.2. Resolution #2014-__ Setting City Council Meetings on the Second and Fourth Tuesday of Each Month in Year 2014 37
 - *6.3. Resolution #2014-__ Designating Official Newspaper for the Year 2014 for the City of Park Rapids..... 38
 - *6.4. Resolution #2014-__ Authorizing Proper City Officials to Execute Payment of Claims Prior to City Council Approval for Year 2014 39
 - *6.5. Resolution #2014-__ Designating Official Depositories for the Year 2014 for the City of Park Rapids..... 40

*6.6.	Resolution #2014-__ Designating Authorized Signatures for the Year 2014 for the City of Park Rapids.....	41
*6.7.	Resolution #2014-__ Authorizing Proper City Officials to Execute the Paperwork Associated with the Fire Contracts for the City of Park Rapids	42
*6.8.	Resolution #2014-__ Setting Guidelines for the City of Park Rapids Municipal Election in 2014.....	43
*6.9.	Approve Plumber’s Permits to Work in the City of Park Rapids in 2014 for Ackerman Plumbing & Heating, Peterson Sheet Metal Inc, KMI Mechanical Inc, Tim Ulvin Plumbing Inc, RF Backflow LLC, and Four Seasons Plumbing & Heating.....	44
*6.10.	Approve Backhoe Operator’s Licenses to Work in the City of Park Rapids in 2014 for Dennis & Girtz Excavating, Backhoe Pete LLC, T-Ray Construction Company Inc	45
*6.11.	Resolution #2014-__ Approve Minnesota Lawful Gambling LG220 Application for Exempt Permit for Tall Pine Toms	46-49
*6.12.	Approve Purchase Order in the Amount of \$2,325.56 (Based on the State Bid Price) to Purchase Two (2) Motor Grader Tires and Ten (10) Pickup Tires from Girtz Tire and Implement for the Street Department Equipment.	50-51
*6.13.	Acknowledge and Approve the First Reading for an Ordinance Amending the Park Rapids City Code of Ordinances, Chapter 30 City Administration, Section 30.42 Organizational Chart	52-56
*6.14.	Resolution #2014-__ Approving the Renewal of Liquor License for Royal Bar in the City of Park Rapids	57
*6.15.	Resolution #2014-__ Approving Wage Adjustment for Year 2014 for the Park Rapids Volunteer Firefighters.....	58-60
*6.16.	Resolution #2014-__ Acknowledging the Retirement of Volunteer Firefighter Tim Little for the City of Park Rapids	61-62
*6.17.	Resolution #2014-__ Acknowledging the Retirement of Volunteer Firefighter Randy McFarren for the City of Park Rapids.....	63-64
*6.18.	Resolution #2014-__ Acknowledging the Retirement of Volunteer Firefighter Larry Krufft for the City of Park Rapids.....	65-66

*6.19.	Resolution #2014-__ Acknowledging the Retirement of Volunteer Firefighter Jeff Green for the City of Park Rapids	67-68
*6.20.	Approve Pay Request in the Amount of \$7,594.35 to Minnesota Public Facilities Authority for the Interest Only Payment of the Water Tower Loan	69-72
*6.21.	Approve Monday, April 21 st , 2014 at 2:00 PM for the Annual Local Board of Appeal & Equalization Meeting to be Held in the Hubbard County Courthouse-Lower Level Meeting Room	73-74
*6.22.	Resolution #2014-__ Appointing Steve Safratowich to the Position of Volunteer Firefighter for the City of Park Rapids	75
*6.23.	Approve Pay Request in the Amount of \$20,000.00 to Hubbard County Regional Economic Development Commission for the First Half of the City's Annual Financial Commitment.....	76-77
*6.24.	Approve Pay Request in the Amount of \$38,152.20 to TKDA for Professional Services Pertaining to the Airport Runway 18-36 Project	78-84
*6.25.	Approve Pay Request in the Amount of \$1,519.48 to TKDA for Professional Services Pertaining to the Development of Private Corporate Hangers for the Airport	85-88
*6.26.	Approve Pay Request #6 in the Amount of \$446,538.00 to Di-Mar Construction for Work Completed on the Water Treatment Facility.....	89-93
*6.27.	Approve Pay Request in the Amount of \$13,727.50 to Ulteig Engineers for Professional Services Pertaining to the Water Treatment Facility	94-98
*6.28.	Approve Pay Request in the Amount of \$85,314.00 to the League of Minnesota Cities Insurance Trust for the City's Workers Compensation Policy for Year 2014	99-103
*6.29.	Resolution #2014-__ Approve Minnesota lawful Gambling LG220 Application for Exempt Permit for St Joseph's Area Health Services	104-106

7. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

8. GENERAL BUSINESS:

- 8.1. Resolution Appointing Councilmembers to Various City Committees, Boards, and Commissions 107-113

9. CITY ADMINISTRATOR COMMENTS

10. DEPARTMENT HEAD UPDATES

11. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

- 11.1. Heartland Spur to Itasca Task Force Meeting Minutes-November 4, 2013... 114-117
- 11.2. Kitchigami Regional Library Board Meeting Minutes-November 21, 2013..... 118
- 11.3. Library Board Meeting Minutes-December 5, 2013 119-125
- 11.4. Building Permit Report-December 2013 126
- 11.5. Plumbing Permit Report-December 2013 127
- 11.6. Park Rapids Parks & Beautification Meeting Minutes-December 9, 2013..... 128
- 11.7. Rapids Spirits Report-January 2014 129-131

12. COMMENTS FROM COUNCIL

13. ADJOURNMENT