

**AGENDA**  
**PARK RAPIDS CITY COUNCIL MEETING**  
**TUESDAY, JANUARY 28, 2014, 6:00 PM**  
**PARK RAPIDS LIBRARY-LOWER LEVEL**  
**PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*
  
2. **ROLL CALL**
  
3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*
  
4. **EMPLOYEE RECOGNITION:**
  - 4.1. Certificates of Employment for Stephanie Paulson-Five Years, Terry Eilers-Ten Years, and Scott Burlingame-Twenty Years..... 1-4
  
5. **APPROVE MINUTES:**
  - 5.1. City Council Workshop Minutes-January 14, 2014 ..... 5-13
  - 5.2. City Council Regular Meeting Minutes-January 14, 2014 ..... 14-19
  
6. **FINANCE:**
  - 6.1. Prepaids..... 20-25
  
7. **CONSENT AGENDA:** *All items listed with an (\*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
  - \*7.1. Approve Plumber’s Permits to Work in the City of Park Rapids in 2014 for D.Carlson Plumbing & Excavating LLc, R&G Plumbing & Heating Inc, Ecowater Systems, Samuelson Laney Plumbing, Heating, Cooling Inc, Culligan Soft Water, T and T Plumbing & Heating Inc, and Hass Geosystems ..... 26

*7.2.	Approve Backhoe Operator's Licenses to Work in the City of Park Rapids in 2014 for Thelen Excavating Inc, Qwest/Century Link, Tradesmen Construction Inc, LarMac LLC, Arvig Enterprises/East Otter Tail Telephone Company .....	27
*7.3.	Resolution #2014-__ Approving a Wine and Strong Beer License for Schwarzwdl Inn in the City of Park Rapids .....	28
*7.4.	Resolution #2014-__ Approving Ordinance No. __ Amending the Park Rapids City Code of Ordinances, Chapter 30 City Administration, Section 30.42 Organizational Chart.....	29
*7.5.	Ordinance No. __ Amending the Park Rapids City Code of Ordinances, Chapter 30 City Administration, Section 30.42 Organizational Chart .....	30-31
*7.6.	Approve Purchase of Park Amenities (Benches, Picnic Tables, Trash Receptacles, Bike Racks) for Red Bridge Park in the Amount of \$11,711.00, based on the low quote from Premier Polysteel .....	32-44
*7.7.	Resolution #2014-__ Permitting the Destruction of Aged Documents as Determined by Adopted Minnesota General Records Retention Schedule .....	45
*7.8.	Resolution #2014-__ Authorizing Proper City Officials to Execute Amendment No. 2 to Site Lease Agreement by and between Verizon Wireless and the City of Park Rapids .....	46-51
*7.9.	Approve Public Facilities Use Permit for Molly Luther d.b.a. Park Rapids Downtown Business Association to Close Block Two of Main Avenue on Sunday, July 13 <sup>th</sup> , 2014, from 9:00 a.m. to 4:00 p.m. for Bite of Park Rapids Event .....	52
*7.10.	Approve Multi-Vendor Transient Merchant License for Uzi Monka d.b.a. Park Rapids Downtown Business Association for Bite of Park Rapids on Sunday, July 13 <sup>th</sup> , 2014.....	53
*7.11.	Approve Public Facilities Use Permit for Molly Luther d.b.a. Park Rapids Downtown Business Association to Close a Portion of Second Street on Thursdays, 6/19, 6/26, 7/3, 7/10, 7/17, 7/24, 7/31, 8/7, 8/14, 8/21, all in 2014, 2:30 p.m. to 9:00 p.m. for Second Street Stage Events.....	54
*7.12.	Resolution #2014-__ Approve Temporary On-Sale Liquor Licenses for the Park Rapids Chamber of Commerce in the City of Park Rapids.....	55
*7.13.	Approve Pay Request in the Amount of \$3,603.53 to Virgil Eskola for Construction Services to Replace Windows in the Fire Hall .....	56-57

*7.14.	Approve Pay Request in the Amount of \$181,292.00 to the League of Minnesota Cities Insurance Trust for the 2014 Liability Insurance Premium .....	58-59
*7.15.	Approve Pay Request in the Amount of \$3,930.25 to TKDA for Professional Services Pertaining to the Runway 18-36 Project.....	60-61
*7.16.	Approve Pay Request in the Amount of \$5,833.00 to the Coalition of Greater Minnesota Cities for the 2014 Membership Dues.....	62-65
*7.17.	Approve Pay Request in the Amount of \$2,150.00 to Northland Securities for the 2014 Continuing Disclosure Report.....	66-67
<b>8.</b>	<b>COMMENTS FROM CITIZENS:</b> <i>Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.</i>	
<b>9.</b>	<b>PLANNING:</b>	
9.1.	Building Inspector's Report-Ron Dick .....	68-71
<b>10.</b>	<b>GENERAL BUSINESS:</b>	
10.1.	Lease for Third-Party Airport Hangers .....	72
A.	Approve Minimum Standards for General Aviation and Aeronautical Operations .....	73-101
B.	Approve Third Party Development and Ground Lease at Park Rapids Municipal Airport .....	102-117
<b>11.</b>	<b>CITY ADMINISTRATOR COMMENTS</b>	
<b>12.</b>	<b>DEPARTMENT HEAD UPDATES</b>	
<b>13.</b>	<b>MINUTES/REPORTS/INFORMATION:</b> <i>Some of the information included here is in draft form, and is subject to change.</i>	
13.1.	Park Board Meeting Minutes-December 11, 2013 .....	118

13.2. Park Board Meeting Minutes-January 2, 2014..... 119  
13.3. Airport Commission Meeting Minutes-January 8, 2014 ..... 120-124  
13.4. Safety Committee Meeting Minutes-January 9, 2014 ..... 125-126  
13.5. Park Board Meeting Minutes-January 13, 2014..... 127  
13.6. 2013 Year End Planning Report ..... 128-137

**14. COMMENTS FROM COUNCIL**

**15. ADJOURNMENT**