

**AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, FEBRUARY 11, 2014, 6:00 PM
PARK RAPIDS LIBRARY-LOWER LEVEL
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **APPROVE MINUTES:**
 - 4.1. City Council Regular Meeting Minutes-January 28, 2014 1-10

5. **FINANCE:**
 - 5.1. Payables & Prepays..... 11-23

6. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *6.1. Resolution #2014-__ Approving the Renewal of Liquor License for a Better Place in the City of Park Rapids..... 24
 - *6.2. Resolution #2014-__ Approve Minnesota Lawful Gambling LG220 Application for Exempt Permit for United Foundation for Disabled Archers.25-27
 - *6.3. Approve Purchase in the Amount of \$6,272.00 from Genesis Lamp for Lighting Parts for the Municipal Airport Runway and Taxiway Lights28-29
 - *6.4. Approve Purchase in the Amount of \$1,323.17 from Farstad Oil for Two (2) 55-Gallon Barrels of Hydraulic Fluid and Motor Oil30-31
 - *6.5. Approve Emergency Repairs of the Library Elevator in the Amount of \$2,429.49 and the Low Quote of \$6,643.26 for Code Compliance Repairs to the Elevator 32-38

*6.6.	Resolution #2014-__ Authorizing Proper City Officials to Execute the Master Professional Services Agreement By and Between Ulteig Engineers Inc. and the City of Park Rapids	39-47
*6.7.	Resolution #2014-__ Authorizing Proper City Officials to Execute Work Order No. 13.01922 for the Red Bridge Trailhead Construction Project By and Between Ulteig Engineers Inc. and the City of Park Rapids	48-50
*6.8.	Resolution #2014-__ Authorizing Proper City Officials to Execute Aquatic Invasive Species Inspection Agreement By and Between the Hubbard County Soil and Water Conservation District and the City of Park Rapids ...	51-53
*6.9.	Approve Backhoe Operator's Licenses to Work in the City of Park Rapids in 2014 for Anderson Brothers Construction.....	54
*6.10.	Approve Purchase of Five (5) Minitor 5 Pagers for the Park Rapids Fire Department Using Funds from the Itasca Mantrap Operation Roundup and Sharing Success Grants for the Approximate Cost of \$2,275.00	55
*6.11.	Authorize Use of City Equipment, Front End Loader and Plow Truck, to Help Remove Snow in Preparation of the Heartland 106 Snowmobile Race on February 22 nd and 23 rd , 2014, if Assistance is Necessary.....	56-58
*6.12.	Resolution #2014-__ Approving Wage Adjustment and Step Increase for Public Works Parks Employee Stephanie Paulson	59-60
*6.13.	Approve the Purchase Order in the Amount of \$3,648.71 to Electric Pump for Repairs to the North Pump at Lift #2	61-65
*6.14.	Approve Pay Request in the Amount of \$16,873.02 to Ulteig Engineers for Professional Services Associated with the Heartland Trailhead and the Water Treatment Facility Projects.....	66-73
*6.15.	Approve Covering Volunteers on the City's League of Minnesota Cities Insurance Trust Policy at the Cost of \$204.00 for Year 2014	74-76
*6.16.	Approve Pay Request in the Amount of \$24,245.91 to TKDA for Professional Services Pertaining to the Runway 18-36 Project.....	77-79
*6.17.	Approve Pay Request #7 in the Amount of \$424,776.64 to Di-Mar Construction for Services Pertaining to the Water Treatment Facility Project	80-84
*6.18.	Resolution #2014-__ Appointing Jake Ossowski to the Position of Volunteer Firefighter for the City of Park Rapids	85
*6.19.	Resolution #2014-__ Approving a Wine and Strong Beer License for Bella Caffe in the City of Park Rapids.....	86

*6.20.	Approve Classification for PID #32.45.51000 to “Non-Conservation” and Sale of Said Parcel and Authorize the Execution of “Certificate of County Board of Classification of Forfeited Land as Provided by Minnesota Statutes”	87-90
*6.21.	Resolution #2014-__ Appointing Judy Mentzer-Peterson to Serve on the Library Board for the City of Park Rapids	91-92
7.	COMMENTS FROM CITIZENS: <i>Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.</i>	
8.	GENERAL BUSINESS:	
8.1.	Riverside Area-Phase One Street and Utility Reconstruction Project	93-125
A.	Resolution Receiving Engineering Report and Calling for Public Hearing for the Riverside Area-Phase One Street and Utility Reconstruction Project in the City of Park Rapids	126
9.	CITY ADMINISTRATOR COMMENTS	
10.	DEPARTMENT HEAD UPDATES	
11.	MINUTES/REPORTS/INFORMATION: <i>Some of the information included here is in draft form, and is subject to change.</i>	
11.1.	Punch In-Greater Minnesota Labor and Employment Bulletin-January 2014.....	127-130
11.2.	Hubbard County Press Releases-February 2014	131-132
12.	COMMENTS FROM COUNCIL	
13.	ADJOURNMENT	