

**AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, FEBRUARY 25, 2014, 6:00 PM
PARK RAPIDS LIBRARY-LOWER LEVEL
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **APPROVE MINUTES:**
 - 4.1. City Council Regular Meeting Minutes-February 11, 2014..... 1-11

5. **FINANCE:**
 - 5.1. Payables & Prepaids..... 12-21

6. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *6.1. Resolution #2014-__ Approving Wage Adjustment and Step Increase for Facility Maintenance Superintendent Chris Fieldsend..... 22-23
 - *6.2. Approve Backhoe Operator’s License to Work in the City of Park Rapids in 2014 for Racer Construction..... 24
 - *6.3. Approve Tree Contractor License to Work in the City of Park Rapids in 2014 for AC Construction 25
 - *6.4. Approve the Purchase of a 2014 Ford Explorer SUV from Park Rapids Ford in the Amount of \$26,015.00 for the Airport/Maintenance Department, to Replace the 1995 Astrovan..... 26-27
 - *6.5. Approve Pay Request in the Amount of \$1,474.88 to TKDA for Professional Service Pertaining to the Airport Runway 18-36 Project 28-29

*6.6.	Approve Pay Request in the Amount of \$2,580.00 to Banyon Data Systems for Software Support for Various City Departments	30-31
*6.7.	Resolution #2014-__ Approving the Renewal of Liquor License for Necce's Italiano Ristorante, Bogey's, Vallarta Mexican Grill, and Lori Lea Lanes in the City of Park Rapids	32
*6.8.	Resolution #2014-__ Approve the Renewal of an On Sale 3.2 Beer License for Pizza Hut in the City of Park Rapids	33
*6.9.	Resolution #2014-__ Approve the Renewal of an Off Sale 3.2 Beer License for Casey's General Store, Holiday Stationstore, Northern Convenience, Orton's Park Rapids, and Orton's Park Rapids-East in the City of Park Rapids.....	34
7.	COMMENTS FROM CITIZENS: <i>Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.</i>	
8.	PLANNING:	
8.1.	Resolution for Variance Request to Allow a 22 Foot Setback in the R-2 District at 111 Huntsinger Avenue PID #32.43.00300	35-44
9.	GENERAL BUSINESS:	
9.1.	Resolution Authorizing Proper City Officials to Execute Aquatic Invasive Species Inspection Agreement by and Between the Hubbard County Soil and Water Conservation District and the City of Park Rapids.....	45-46
9.2.	Resolution Approving Plans and Specifications and Ordering Advertisement for Bids for the Heartland Trailhead Project	47-50
9.3.	Resolution Appointing a Temporary Office Clerk for the City of Park Rapids.....	51
10.	CITY ADMINISTRATOR COMMENTS	
11.	DEPARTMENT HEAD UPDATES	

- 12. **MINUTES/REPORTS/INFORMATION:** *Some of the information included here is in draft form, and is subject to change.*
 - 12.1. Park Rapids Library Memo-2012 52
 - 12.2. Housing Redevelopment Authority of Park Rapids Meeting Minutes-
January 15, 2014 53-54
 - 12.3. Arts & Culture Advisory Commission Meeting Minutes-February 20, 2014..... 55

- 13. **COMMENTS FROM COUNCIL**

- 14. **ADJOURNMENT**