AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, APRIL 22, 2014, 6:00 PM
PARK RAPIDS LIBRARY-LOWER LEVEL
PARK RAPIDS, MINNESOTA

Page

1. CALL TO ORDER: *The Pledge of Allegiance will be recited by all those present.*

2. ROLL CALL

3. APPROVE AGENDA: *Councilmembers may add or delete items on the agenda at this time.*

4. APPROVE MINUTES:

4.1. City Council Regular Meeting Minutes-April 8, 2014 1-8

5. FINANCE:

5.1. Payable & Prepaids 9-22

6. CONSENT AGENDA: *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*

*6.1. Resolution #2014-__ Approving Ordinance No. __ Amending the City Code of Ordinances of the City of Park Rapids, Chapter 151 Zoning, Sections 151.154, 151.155, 151.156, 151.157 23

*6.2. Ordinance No. __ Amending the City Code of Ordinances of the City of Park Rapids, Chapter 151 Zoning, Sections 151.154, 151.155, 151.156, 151.157 24-29

*6.3. Resolution #2014-__ Approve Minnesota Lawful Gambling LG220 Application for Exempt Permit for Minnesota Darkhouse & Angling Association 30-32

*6.4. Resolution #2014-__ Approve Minnesota Lawful Gambling LG220 Application for Exempt Permit for Headwaters Humane Society 33-35

*6.5. Approve Hiring Two (2) Temporary Seasonal Workers for the Public Works Department, Authorize The Appointment of Charles Barbin and Authorize Advertisement and Interview Process for the Second Temporary Seasonal Worker 36-37

*6.6. Resolution #2014-__ Appointing Charles Barbin as Temporary Seasonal Part Time Public Works Employee for the City of Park Rapids 38

*6.7. Acknowledge First Reading of the Ordinance Amending the City Code, Chapter 96: Public Property/Facilities Regulations, Section 96.001 Permits, Regarding Use of Public City Street Light Poles for Private Use 39-54

*6.8. Resolution #2014-__ Permitting the Destruction of Aged Documents as Determined by Adopted Minnesota General Records Retention Schedule 55

*6.9. Resolution #2014-__ Proclaiming April 25th, 2014 as National Arbor Day in the City of Park Rapids 56

*6.10. Approve the Advertisement and Interview Process for One (1) Part Time Clerk for Rapids Spirits 57

*6.11. Approve Public Facilities Use Permit for Nicole Lalum d.b.a. Park Rapids Chamber of Commerce to Use Monico Lane, Main Avenue, and Fifth Street, for the 2014 Fourth of July Parade, from 3:00 p.m. to 6:30 p.m., and to waive the fee 58

*6.12. Approve Public Facilities Use Permit for Nicole Lalum d.b.a. Park Rapids Chamber of Commerce to Use the Intersection of Main Avenue and Second Street on Thursday, August 7th, 2014, from 5:00 p.m. to 7:00 p.m., and to waive the fee 59

*6.13. Approve Public Facilities Use Permit for Nicole Lalum d.b.a. Park Rapids Chamber of Commerce to Use Block Two (2) of Main Avenue for the Yuletide Sampler and Christmas Tree Lighting Ceremony, on Friday, November 28th, 2014, from 5:00 p.m. to 7:00 p.m., and to waive the fee 60

*6.14. Resolution #2014-__ Approve Temporary On Sale Liquor License for the Park Rapids Chamber of Commerce in the City of Park Rapids 61

*6.15. Resolution #2014-__ Approving a Leave of Absence for Full Time Park Rapids Police Officer Joe Rittgers 62-64

*6.16. Resolution #2014-__ Calling for the Redemption of the Outstanding General Obligation Improvement Crossover Refunding Bonds, Series 2005A 65-68

*6.17. Approve the Purchase Order from M-R Signs to Replace Signs During the Summer Season in the Amount of $1,244.68 for the Street Department 69-70

*6.18. Approve Pay Request in the Amount of $2,200.03 to the Park Rapids Chamber of Commerce for the 2014 First Quarter Expenses for the Wayside Rest 71-73

*6.19. Approve Pay Request in the Amount of $1,291.54 to TKDA for Professional Services Pertaining to the Development of Private Hangers at the Municipal Airport 74-78

*6.20. Approve Pay Request in the Amount of $6,038.90 to TKDA for Professional Services Pertaining to the Airport Runway 18-36 Project 79-82

*6.21. Approve Pay Request in the Amount of $1,501.95 to Heiman Fire Equipment for Operating Supplies, Repairs and Maintenance of Equipment, for the Fire Department 83-84

*6.22. Approve Pay Request in the Amount of $2,066.53 to Emergency Apparatus Maintenance for Repairs of the Internal Cooling Line of Park Rapids Fire Truck 85-88

*6.23. Approve Pay Request in the Amount of $9,923.00 to Ulteig Engineers for Professional Services Pertaining to Various Projects in the City 89-94

*6.24. Resolution #2014-__ Approve Wage Adjustment and Step Increase for Part Time Rapids Spirits Liquor Store Clerk Mark Peterson 95-96

7. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

8. PLANNING:

8.1. Resolution Awarding Bid for the Red Bridge Area Street, Trail, and Parking Area Improvement Project in the City of Park Rapids 97

9. GENERAL BUSINESS:

9.1. Riverside Area – Phase One Project Addition 98-105

A. Resolution Calling for Public Hearing for an Addition to the Riverside Area – Phase 1 Street and Utility Reconstruction Project in the City of Park Rapids 106

10. CITY ADMINISTRATOR COMMENTS

11. DEPARTMENT HEAD UPDATES

12. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

12.1. Economic Development Authority of Park Rapids Meeting Minutes-April 1, 2014..... 107-124

12.2. Safety Committee Meeting Minutes-April 3, 2014..... 125-126

13. COMMENTS FROM COUNCIL

14. ADJOURNMENT