

**AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, MAY 13, 2014, 6:00 PM
PARK RAPIDS LIBRARY-LOWER LEVEL
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **APPROVE MINUTES:**
 - 4.1. City Council Regular Meeting Minutes-April 22, 2014..... 1-8

5. **FINANCE:**
 - 5.1. Payable & Prepaids9-23

6. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *6.1. Resolution #2014-__ Approving Ordinance No. __ Amending the City Code of Ordinances of the City of Park Rapids, Chapter 96: Public Property/Facilities Regulations, Section 96.011 Postings and Circulations Prohibited 24
 - *6.2. Ordinance No. __ Amending the City Code of Ordinances of the City of Park Rapids, Chapter 96: Public Property/Facilities Regulations, Section 96.011 Postings and Circulations Prohibited 25
 - *6.3. Approve Lowest Quote for Landscaping Red Bridge Park from Flying W Gardens in the Amount of \$14,016.14.....26-32
 - *6.4. Approve Backhoe Operator’s License to Work in the City of Park Rapids in 2014 for Cooperative Development LLC and Ralph Sanquist Construction 33

*6.5.	Approve Multi-Vendor Transient Merchant License for Brenda Mason d.b.a. Brigid's House for Outdoor Sale at 500 Park Avenue, on Saturday, June 21 st , 2014.....	34
*6.6.	Approve Fireworks Permit for Zambelli Fireworks Internationale for the Fourth of July Fireworks Presentation at Heartland Park	35-38
*6.7.	Approve Pay Request in the Amount of \$84,000.00 to Northland Trust Services for the 2005a General Obligation Crossover Refunding Bond.....	39-40
*6.8.	Approve Pay Request in the Amount of \$69,788.75 to Northland Trust Services for the 2007 General Obligation Bond	41-42
*6.9.	Approve Pay Request in the Amount of \$18,446.25 to Northland Trust Services for the 2008 General Obligation Bond	43-44
*6.10.	Approve Pay Request in the Amount of \$13,050.00 to Northland Trust Services for the 2009a General Obligation Crossover Refunding Bond.....	45-46
*6.11.	Approve Pay Request in the Amount of \$3,487.50 to Northland Trust Services for the 2009b General Obligation Bond	47-48
*6.12.	Approve Pay Request in the Amount of \$875.00 to Northland Trust Services for the 2009c General Obligation Sewer Refunding Bond	49-50
*6.13.	Approve Pay Request in the Amount of \$19,693.76 to Northland Trust Services for the 2010a General Obligation Bond	51-52
*6.14.	Approve Pay Request in the Amount of \$68,146.88 to Northland Trust Services for the 2010b General Obligation Refunding Bond	53-54
*6.15.	Approve Pay Request in the Amount of \$532,628.75 to Northland Trust Services for the 2010c General Obligation Refunding Bond	55-56
*6.16.	Resolution #2014-__ Approve Extension for Leave of Absence for Full Time Receptionist/Utility Billing Clerk Brenda Stuemke.....	57-58
*6.17.	Approve the Purchase of a 2015 One-Ton Chevrolet Pick-up Truck, with the ABM Service Body, in the Amount of \$50,914.00 from Thielen Motors (truck) and ABM Equipment & Supply (service body).....	59-75
*6.18.	Resolution #2014-__ Approving the Part Time Employment Status and Acknowledging the Declaration of Park Rapids Police Officer Matthew James Stein.....	76-77

*6.19. Approving Recommendation to Move Front End Loader/Blower Purchase, with the Updated Cost of \$240,000.00, to the 2016 Airport Capital Improvement Plan, and Accepting MN DOT Aeronautics Grant to Proceed this Summer (2014) with the Hanger Site Preparation/Drainage Improvement Project, Total Estimated Cost of \$167,000.00, with \$83,500.00 being City Share	78-82
*6.20. Resolution #2014-__ Approve Easement for Ingress and Egress from the City of Park Rapids for PID #25.04.04010.....	83-87
*6.21. Approve Public Facilities Use Permit for Randy Leritz and Candace Kimball to Use Deane Park at 19382 Eagle Pointe Trail on Saturday, July 19 th , 2014 for a Wedding Ceremony.....	88
*6.22. Approve Purchase Order in the Amount of \$5,622.00 from Swanson's Repair for Repairs to Pump Manifold and Replacement of Flow Sensor for Foam System for the 5774 Tanker for the Park Rapids Fire Department.....	89-93
*6.23. Resolution #2014-__ Appointing Curt Eischens as Full Time Public Works Street Maintenance Worker for the City of Park Rapids	94
*6.24. Approve the Pay Scale for the Rapids Spirits Lead Liquor Store Clerk Position for 2014-2016	95-96
*6.25. Resolution #2014-__ Appointing Robyn Capistrant as Full Time Rapids Spirits Lead Liquor Store Clerk for the City of Park Rapids	97-98
*6.26. Approve Pay Request in the Amount of \$24,616.50 to Kitchigami Library for the First Half Payment of the Levy and the Repair and Replacement Fund	99-101
*6.27. Approve Pay Request #10 in the Amount of \$88,495.86 to Di-Mar Construction for Services Pertaining to the Water Treatment Facility	102-107
*6.28. Approve the Quote in the Amount of \$2,075.00 from Legends Technical Service for the Air Quality Testing at the Public Safety Building.....	108-110
*6.29. Approve Public Facilities Use Permit for Sara J. Thorson Family to Use Depot Park Picnic Shelter on May 24 th , 2014, 9:00 a.m. to 11:00 a.m. for a Birthday Party	111
*6.30. Approve Tracy Ryan from David Drown Associates to Complete the Annual TIF Reports for Year Ending 2013.....	112-114

*6.31.	Authorize Staff to Enter into Agreement with Trillion Aviation to Complete Negotiations Pertaining to Airport Agreements.....	115-117
*6.32.	Resolution #2014-__ Authorizing Proper City Officials to Execute a Letter of Understanding for the Riverside Area – Phase One Project by and between Braun Intertec and the City of Park Rapids	118-132
*6.33.	Approve Pawnbroker’s Permit for Royce Holland d.b.a. Fuller’s Gun and Pawn Shop for May 1 st , 2014 to April 30 th , 2015	133
7.	COMMENTS FROM CITIZENS: <i>Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.</i>	
8.	PLANNING:	
8.1.	Resolution Approving a Conditional Use Permit to Allow a Home Occupation in the R-2 Zoning District at 410 Washington Avenue South, PID #32.40.02400.....	134-144
8.2.	First Reading of Ordinance Rezoning Land to B-1 in the City of Park Rapids, PID #32.38.90200 and PID #32.38.90300.....	145-156
9.	GENERAL BUSINESS:	
9.1.	Update on Riverside Area – Phase One Improvement Project.....	157-158
9.2.	Appeals for Run Water Credit 2014	McKinney
10.	CITY ADMINISTRATOR COMMENTS	
11.	DEPARTMENT HEAD UPDATES	
12.	MINUTES/REPORTS/INFORMATION: <i>Some of the information included here is in draft form, and is subject to change.</i>	
12.1.	Building Permit Report-April 2014.....	159
12.2.	Plumbing Permit Report-April 2014	160

12.3. Parks & Beautification Board Meeting Minutes-April 21, 2014..... 161-162
12.4. Planning Commission Meeting Minutes-April 28, 2014..... 163-171
12.5. Hubbard County History Through Postcards-May 19, 2014..... 172

13. COMMENTS FROM COUNCIL

14. ADJOURNMENT