

**AGENDA  
PARK RAPIDS CITY COUNCIL MEETING  
TUESDAY, MAY 27, 2014, 6:00 PM  
PARK RAPIDS LIBRARY-LOWER LEVEL  
PARK RAPIDS, MINNESOTA**

Page

- 1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*
- 2. **ROLL CALL**
- 3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*
- 4. **PUBLIC HEARING AN ADDITION TO THE RIVERSIDE AREA – PHASE ONE STREET AND UTILITY RECONSTRUCTION PROJECT:**

*The Mayor will call for a motion to open the public hearing.*

- 4.1. Presentation of the Addition to the Riverside Area – Phase One Street and Utility Reconstruction Project .....Jon Olson
  - A. Notice of Public Hearing .....1-2
  - B. Affidavit of Mailing Public Hearing Notices .....3-4
- 4.2. Public Comments..... *Citizens Sign In to Address the Council*

*The Mayor will call for a motion to close the public hearing.*

- 4.3 Resolution #2014-\_\_ Ordering Improvement and Preparation of Plans for an Addition to the Riverside Area – Phase One Street and Utility Reconstruction Project for the City of Park Rapids ..... 5

5. **APPROVE MINUTES:**

- 5.1. City Council Regular Meeting Minutes-May 13, 2014 .....6-19

6. **FINANCE:**

- 6.1. Payable & Prepaids .....20-30

- 7. CONSENT AGENDA:** *All items listed with an (\*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
- \*7.1. Resolution #2014-\_\_ Ordinance No. \_\_ Rezoning Land to B-1 in the City of Park Rapids, PID #32.38.90200 and PID #32.38.90300 ..... 31
  - \*7.2. Ordinance No. \_\_ Rezoning Land to B-1 in the City of Park Rapids, PID #32.38.90200 and PID #32.38.90300..... 32
  - \*7.3. Approve Plumber's Permit to Work in the City of Park Rapids in 2014 for Park Rapids Plumbing & Heating and Superior Mechanical ..... 33
  - \*7.4. Resolution #2014-\_\_ Accepting Donations for the City of Park Rapids ..... 34-35
  - \*7.5. Resolution #2014-\_\_ Appointing Dale Klingenberg as Temporary Seasonal Part Time Public Works Employee for the City of Park Rapids..... 36-37
  - \*7.6. Resolution #2014-\_\_ Approve Wage Adjustment for Part Time Rapids Spirits Liquor Store Clerk Dallon Free ..... 38-39
  - \*7.7. Resolution #2014-\_\_ Authorizing Proper City Officials to Execute a Memorandum of Agreement by and between the Hubbard County Soil and Water Conservation District and the City of Park Rapids ..... 40-49
  - \*7.8. Approve Pay Request in the Amount of \$3,086.03 to Ulteig Engineers for Professional Service Pertaining to the Red Bridge Trail Project..... 50-52
  - \*7.9. Approve Public Facilities Use Permit for Lori Jo Turning d.b.a. Agape Dog Training to use Depot Park on Thursdays, 7-10, 7-17, 7-24, 7-31, 8-7, 8-14, 8-21, 8-28, in 2014 for Dog Training Classes ..... 53-54
  - \*7.10. Approve Pay Request in the Amount of \$3,471.00 to League of Minnesota Cities Insurance Trust for Additional Worker's Compensation Premium for the Year 2014 ..... 55-59
  - \*7.11. Approve Low Quote in the Amount of \$5,150.00 from KL Concrete to Provide Concrete Pads for Red Bridge Park ..... 60-62
  - \*7.12. Approve Low Quote in the Amount of \$2,765.00 from St. Croix Recreation in Install a Drinking Fountain in Red Bridge Park ..... 63-65
  - \*7.13. Approve Pay Request in the Amount of \$5,733.22 to TKDA for Professional Service Pertaining to the Airport Runway 18-36 Project ..... 66-69

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| *7.14. Approve Pay Request in the Amount of \$8,461.78 to Ulteig Engineers for Professional Services for the Red Bridge Trail Project and the Water Treatment Facility .....                               | 70-77 |
| *7.15. Approve Pay Request in the Amount of \$7,956.92 to Heiman Fire for the UTV Skid Unit for the Park Rapids Fire Department.....   | 78-79 |
| *7.16. Approve Public Facilities Use Permit for Paul Peterson d.b.a. Park Rapids Area Community Band to Use Red Bridge Park on July 4 <sup>th</sup> , 2014 to Conduct the Fourth of July Band Concert..... | 80    |
| *7.17. Resolution #2014-__ Appointing Roger Hunter as Part Time Rapids Spirits Liquor Store Clerk for the City of Park Rapids .....  | 81-82 |
| *7.18. Approve Advertisement for Bids for the Purchase and Installation of Approximately 1,325 Water Meters .....  | 83-85 |

**8. COMMENTS FROM CITIZENS:** *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

**9. PLANNING:**

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| 9.1. Resolution Approving a Conditional Use Permit to Allow Outdoor Sales and Display in the B-1 Zoning District at 507 Henrietta Avenue South, PID #32.38.90200..... | 86-97  |
| 9.2. Resolution Adopting the Amended Snowmobile Trail Plan for the City of Park Rapids.....   | 98-106 |

**10. GENERAL BUSINESS:**

|   |         |
|---|---------|
| 10.1. Appeals for Run Water Credit 2014 .....                 | 107-108 |
| A. Tom Condiff at 600 Washington Avenue .....                 | 109-113 |
| B. Judy Garden at 330 Eagle Drive .....                       | 114-121 |
| C. Shanette Smith/Hemenway at 1007 Spruce Lane .....          | 122-127 |
| D. Larry Sandberg at 609 Park Avenue N.....                   | 128-134 |
| E. Lindsey Kanten/Justin Silbernagel at 720 Trail Drive ..... | 135-144 |

10.2. City Council Meetings:

A. August 12<sup>th</sup>, 2014 Meeting..... 145  
B. November 11<sup>th</sup>, 2014 Meeting ..... 146

**11. CITY ADMINISTRATOR COMMENTS**

**12. DEPARTMENT HEAD UPDATES**

**13. MINUTES/REPORTS/INFORMATION:** *Some of the information included here is in draft form, and is subject to change.*

13.1. Parks and Beautification Board Meeting Minutes-May 12, 2014..... 147-148  
13.2. Finance Committee Meeting Minutes-May 16, 2014..... 149-150  
13.3. 2014 NPDES Permit Compliance Summary ..... 151-156

**14. COMMENTS FROM COUNCIL**

**15. ADJOURNMENT**