

**AGENDA
 PARK RAPIDS CITY COUNCIL MEETING
 TUESDAY, JULY 8, 2014, 6:00 PM
 PARK RAPIDS LIBRARY-LOWER LEVEL
 PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **APPROVE MINUTES:**
 - 4.1. City Council Workshop Minutes-June 24, 2014 1-6
 - 4.2. City Council Regular Meeting Minutes-June 24, 2014 7-13

5. **FINANCE:**
 - 5.1. Payable & Prepaids 14-23

6. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *6.1. Approve Plumber’s Permit to Work in the City of Park Rapids in 2014 for The Jamar Company 24
 - *6.2. Pay Request in the Amount of \$33,200.00 to Kern, DeWenter, & Viere for the 2013 Audit 25-26
 - *6.3. Resolution #2014-__ Authorizing Proper City Officials to Execute the Letter of Understanding by and between the Auditing Firm of Kern, DeWenter, & Viere and the City of Park Rapids to Conduct the 2014, 2015, and 2016 Audit 27-38
 - *6.5. Approve Purchase of an Informational Kiosk to be placed in Red Bridge Park from Midwest Playscapes in the amount of \$6,047.15 39-42
 - *6.6. Approve hiring North Dakota Pump and Hoffman Electric to rehab lifts #6 and #7 in the amounts of \$38,650 and \$3,600, respectively 43-50

- *6.7. Approve Pay Request #1 in the amount of \$106,384.80 to Howard's Driveway for Red Bridge/Heartland Trail Project51-53
- *6.8. Resolution #2014-__ Appointing Janel Stewart as Full-time Receptionist/Accounting Clerk for the City of Park Rapids54-55
- *6.9. Approve the purchase of an AED (defibrillator) at an approximate cost of \$1,900 for the Fire Department 56
- *6.10. Approve the purchase of a R900i water meter from Ferguson Water Works in the amount of \$2,749.53 for invoice #0088463.....57-58
- *6.11. Approve the payment to Ulteig Engineers in the amount of \$10,149.07 for engineering services pertaining to the Red Bridge Trail and Water Treatment Facility Projects59-67
- *6.12. Approve payment to Apex Engineering in the amount of \$33,444.81 for invoice #2860 for expenses incurred on the Riverside Avenue Project.....68-70

7. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

8. PLANNING:

- 8.1. Resolution to Approve a Conditional Use Permit to Allow a Home Occupation for a Hair Salon in the R-1 Zoning District at 806 Central Avenue South, PID #32.24.0271071-85
- 8.2. Resolution to Approve a Variance Request to Allow a Fifteen Foot Front Yard Setback and a Four Foot Side Yard Setback in the R-1 District at 1009 Balsam Lane, PID #32.62.0240086-103
- 8.3. Approve City of Park Rapids Site Plan Review Process Policies..... 104-111

9. GENERAL BUSINESS:

9.1.

10. CITY ADMINISTRATOR COMMENTS

11. DEPARTMENT HEAD UPDATES

12. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

12.1. Planning Commission Meeting Minutes-June 23, 2014 112-126

12.2. Public Construction Notice for Riverside Area-Phase One Project-June 27, 2014..... 127-128

12.3. Building Permit Report-June 2014130

12.4. Plumbing Permit Report-June 2014131

13. COMMENTS FROM COUNCIL

14. ADJOURNMENT