

**AGENDA  
PARK RAPIDS CITY COUNCIL MEETING  
TUESDAY, FEBRUARY 10, 2015, 6:00 PM  
PARK RAPIDS LIBRARY-LOWER LEVEL  
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*
  
2. **ROLL CALL**
  
3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*
  
4. **APPROVE MINUTES:**
  - 4.1. City Council Regular Meeting Minutes-January 27, 2015 ..... 1-8
  
5. **FINANCE:**
  - 5.1. Payables and Prepaids .....9-16
  
6. **CONSENT AGENDA:** *All items listed with an (\*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
  - \*6.1. Resolution #2015-\_\_ Approving Ordinance No. \_\_ Amending the Park Rapids City Code of Ordinances of the City of Park Rapids, Chapter 31: Parks and Beautification Board, Section 31.42 Members and Terms..... 17
  - \*6.2. Ordinance No. \_\_ Amending the Park Rapids City Code of Ordinances of the City of Park Rapids, Chapter 31: Parks and Beautification Board, Section 31.42 Members and Terms..... 18
  - \*6.3. Approve Plumber’s Permits to Work in the City of Park Rapids in 2015 for RF Backflow LLC and R&G Plumbing & Heating Inc..... 19
  - \*6.4. Approve Tree Contractor License to Work in the City of Park Rapids in 2015 for AC Construction of Park Rapids ..... 20

*6.5.	Resolution #2015-__ Approving the Renewal of Liquor License for American Legion and A Better Place in the City of Park Rapids .....	21
*6.6.	Resolution #2015-__ Approve the Renewal of an Off-Sale 3.2 Beer License for Coborn's, Wal-Mart Supercenter #4244, Holiday Stationstore, Casey's General Store #2192, Northern Convenience, Cenex C Store, in the City of Park Rapids.....	22
*6.7.	Resolution #2015-__ Approve the Renewal of an On-Sale 3.2 Beer License for Pizza Hut in the City of Park Rapids .....	23
*6.8.	Approve Pay Request in the Amount of \$185.00 to League of Minnesota Cities Insurance Trust for a Liability Insurance Policy for City Volunteers ....	24-25
*6.9.	Resolution #2015-__ Adopting the Bylaws for the Park Rapids Area Library Board of Trustees for the City of Park Rapids .....	26-33
*6.10.	Resolution #2015-__ Accepting Donations for the City of Park Rapids .....	34-35
*6.11.	Approve Purchase in the Amount of \$8,735.00 from Therm-Air Sales Corporation for a Carbon Monoxide System for the Public Works Shop .....	36-38
*6.12.	Approve Quote from Ross Lewis Signs in the Amount of \$5,737.00 to Upgrade the Rapids Spirits Liquor Store Sign from Neon to LED .....	39-41
*6.13.	Approve Purchase in the Amount of \$2,425.00 from Auto Value for a Wire Feed Welder.....	42-44
*6.14.	Approve Pay Request in the Amount of \$11,598.53 to Minnesota Public Facilities Authority for the Water Tower Loan.....	45-49
*6.15.	Approve Pay Request in the Amount of \$2,580.00 to Banyon Data Systems for Computer Software Support .....	50-51
*6.16.	Approve Pay Request in the Amount of \$2,150.00 to Northland Securities for the Continuing Disclosure Report.....	52-53
*6.17.	Resolution #2015-__ Appointing Councilmember Paul Utke as the City of Park Rapids Representative to the Revolving Loan Fund Committee for the Park Rapids City Economic Development Authority .....	54-56
*6.18.	Resolution #2015-__ Acknowledging the Resignation of Volunteer Firefighter Jake Ossowski for the City of Park Rapids.....	57-58
*6.19.	Approve Advertising and Interviewing for the Open Firefighter Position on the Park Rapids Fire Department .....	59-60

\*6.20. Utility Billing: Deny Request for a Credit on the Water/Sewer Bill for the Fourth Quarter of 2014 for Bonny Disselbrett at 112 Fourth Street East .....61-64

**7. COMMENTS FROM CITIZENS:** *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

**8. GENERAL BUSINESS:**

8.1. Resolution Awarding Bid for the Riverside Area-Phase One, North Main Avenue, and Mill Road Improvement Project in the City of Park Rapids .....65-70

**9. CITY ADMINISTRATOR COMMENTS**

**10. DEPARTMENT HEAD UPDATES**

**11. MINUTES/REPORTS/INFORMATION:** *Some of the information included here is in draft form, and is subject to change.*

11.1. Park Rapids Library Board Meeting Minutes-December 3, 2015..... 71-73

11.2. Park Rapids Librarian's Notes-December 3, 2015..... 74-75

11.3. Park Rapids Parks & Beautification Board Meeting Minutes-December 8, 2015..... 76-77

11.4. Building Permit Report-January 2015 ..... 78

11.5. Plumbing Permit Report-January 2015..... 79

11.6. Rapids Spirits Council Report-February 5, 2015..... 80-81

**12. COMMENTS FROM COUNCIL**

**13. ADJOURNMENT**