

**AGENDA
 PARK RAPIDS CITY COUNCIL MEETING
 TUESDAY, MARCH 10, 2015, 6:00 PM
 PARK RAPIDS LIBRARY-LOWER LEVEL
 PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **APPROVE MINUTES:**
 - 4.1. City Council Regular Meeting Minutes-February 24, 2015..... 1-6

5. **FINANCE:**
 - 5.1. Payables and Prepaids 7-13

6. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *6.1. Approve Backhoe Operator’s Licenses to Work in the City of Park Rapids in 2015 for Minnesota Energy Resources..... 14
 - *6.2. Resolution #2015-__ Approve the Renewal of an Off Sale 3.2 Beer License for Hugo’s #11 in the City of Park Rapids 15
 - *6.3. Resolution #2015-__ Accepting Contracting Work by Tri City Paving Inc for the Runway 18/36 Paving and Lighting Project 16-17
 - *6.4. Resolution #2015-__ Accepting Contracting Work by Aspen Contracting Company for the Hangar Site Preparation and Drainage Improvement Project 18-19

*6.5.	Approve Quote in the Amount of \$1,557.10 from Hansen-Avenson Electric for the Replacement of Nine (9) Wall Lights Outside of the Rapids Spirits Liquor Store	20-23
*6.6.	Approve Quote in the Amount of \$27,850.00 from Mantrap Roofing for Shingle Replacement and Attic Venting for the Rapids Spirits Liquor Store	24-25
*6.7.	Approve the Purchase of an Alternator from Auto Value in the Amount of \$1,262.49 for Fire Department Tanker 5772	26-27
*6.8.	Resolution #2015-__ Authorizing Proper City Officials to Execute the Lease Agreement for ROW Parking Encroachment at 2217 Park Avenue South, PID #32.63.03300, 32.63.03400, and 32.63.03500 by and between R.D.O. Offutt Company and the City of Park Rapids	28-43
*6.9.	Resolution #2015-__ Approve Minnesota Lawful Gambling LG220 Application for Exempt Permit for Minnesota Darkhouse and Angling Association-Park Rapids Chapter	44-46
*6.10.	Resolution #2015-__ Resolution in Support of Local Government Aid (H.F. 685/S.F. 874)	47
*6.11.	Resolution #2015-__ Resolution Supporting Dedicated State Funding for City Streets	48
*6.12	Resolution #2015-__ Approve Minnesota Lawful Gambling LG220 Application for Exempt Permit for Ducks Unlimited Headwaters Chapter 27	49-52
*6.13	Approve Final Pay Request in the Amount of \$136,069.93 to Tri City Paving for the Runway 18-36 Paving and Lighting Project.....	53-58
*6.14	Approve Final Pay Request in the Amount of \$11,842.34 to Aspen Construction for the Hangar Site Preparation and Drainage Improvement Project	59-62
*6.15	Approve Pay Request in the Amount of \$2,747.02 to Ulteig Engineers for Professional Services for the Red Bridge/Heartland Trail Project	63-66
*6.16	Approve Budget Changes/Adjustments to Cover Insurance and Audit Fees/Expenses for the Police, Parks, and Liquor Funds	67
*6.17	Approve Pay Request in the Amount of \$175,988.00 to the League of Minnesota Cities Insurance Trust for the 2015 Liability Insurance Premium	68-85

*6.18.	Approve Purchase in the Amount of \$1,589.00 from Interstate Power Systems for an Electronic Shift Selector for the Fire Department Ladder Truck	86-87
*6.19.	Utility Billing: Deny the Request to Remove the Late Fee of \$6.75 from the First Quarter Water/Sewer Billing for Harold and Helmi Becker at 1015 Timbers Drive	88-91
*6.20.	Utility Billing: Approve a Refund in the Amount of \$1,168.32 for an Overpayment of the First Quarter Water/Sewer Billing for Duane Goeden at 304 Lake Avenue.....	92-101
*6.21.	Approve Pay Request in the Amount of \$268,102.54 to Ferguson Water Works for the Water Meter Replacement Project	102-105
7.	COMMENTS FROM CITIZENS: <i>Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.</i>	
8.	PLANNING:	
8.1.	Resolution to Approve a Conditional Use Permit to Construct and Operate a Diesel Repair Center in the B-1 Zoning District at 17255 State Highway 34 East, PID #13.20.01420.....	106-118
9.	GENERAL BUSINESS:	
9.1.	Comprehensive Library Needs Assessment	119-121
10.	CITY ADMINISTRATOR COMMENTS	
11.	DEPARTMENT HEAD UPDATES	
12.	MINUTES/REPORTS/INFORMATION: <i>Some of the information included here is in draft form, and is subject to change.</i>	
12.1.	CGMC-Punch In for February 2015	122-125
12.2.	Building Permit Report-February 2015	126

12.3. Plumbing Permit Report-February 2015 127

12.4. Economic Development Authority of Park Rapids Meeting Minutes-
February 10, 2015 128-136

12.5. Planning Commission Meeting Minutes-February 23, 2015..... 137-142

12.6. Symantec Risk Detections Count by Computer-March 4, 2015 143

12.7. Rapids Spirits Council Report-March 5, 2015 144

13. COMMENTS FROM COUNCIL

14. ADJOURNMENT