AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, AUGUST 11, 2015, 6:00 PM
PARK RAPIDS LIBRARY-LOWER LEVEL
PARK RAPIDS, MINNESOTA

Page

1. CALL TO ORDER: *The Pledge of Allegiance will be recited by all those present.*

2. ROLL CALL

3. APPROVE AGENDA: *Councilmembers may add or delete items on the agenda at this time.*

4. APPROVE MINUTES:

4.1. City Council Workshop Minutes-July 28, 2015 1-6

4.2. City Council Regular Meeting Minutes-July 28, 2015 7-13

5. FINANCE:

5.1. Payables and Prepaids 14-23

6. CONSENT AGENDA: *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*

*6.1. Resolution #2015-__ Accepting the Resignation of Park Rapids Planning Commissioner Janice (Tridrick) Carnell 24-26

*6.2. Authorize Staff to Advertise for the Open Planning Commissioner Position 27-28

*6.3. Resolution #2015-__ Accepting Donations for the City of Park Rapids 29-30

*6.4. Approve Pay Request in the Amount of $1,607.30 to MacQueen Equipment for the Repair of Pressure Controls on the Main Broom of the Street Sweeper 31-32

*6.5. Approve Low Quote in the Amount of $2,309.00 from Leading Edge Mechanical to Replace a Radiant Heat Burner in the Furnace at the Airport Main Hanger Building 33-35

*6.6. Resolution #2015-__ Permitting the Destruction of Aged Documents as Determined by Adopted Minnesota General Records Retention Schedule 36

*6.7. Resolution #2015-__ Approving the Employment Status and Acknowledging the Declaration of Park Rapids Police Officer Joseph White 37-38

*6.8. Approve Pay Request in the Amount of $3,415.75 to Apex Engineering for Professional Services Pertaining to the Fire Hall Expansion Project..... 39-41

*6.9. Resolution #2015-__ Approve Temporary On Sale Liquor License for the Park Rapids Community Development Corporation in the City of Park Rapids 42

*6.10. Approve Public Facilities Use Permit for the Park Rapids Community Development Corporation to Close Second Street West, from Main Avenue South to Park Avenue South, on Thursday, August 27th, 2015, from 3:00 p.m. to 9:00 p.m. 43

7. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

8. PLANNING:

8.1. Comprehensive Plan Revision and Zoning District Boundary Amendment from Gartner-Johnson Construction Inc. at 603 Central Avenue N., to Rezone Four Parcels from R-1 (Single Family Residential District) to I-1 (Light Industrial District)..... 44-52

A. Resolution Adopting the Second Amendment to the Future Land Use Map to the 2008 Park Rapids Comprehensive Plan..... 53-54

B. *First Reading*-Ordinance Rezoning Land to I-1 in the City of Park Rapids, PID #32.52.00500, PID #32.52.00511, PID #32.52.00600, and PID #32.52.00610 55

8.2. Discussion Regarding Point of Sale Amendment to the Septic Ordinance... 56-67

9. GENERAL BUSINESS:

9.1. Council Vacancy ..... McKinney

A. Resolution Declaring Vacancy in the Position of Councilmember on the Park Rapids City Council 68

B. Authorize City Staff to Advertise for the Open City Council Position 69-70

C. Resolution Appointing Councilmembers to Various City Committees, Boards & Commissions 71-72

10. CITY ADMINISTRATOR COMMENTS

11. DEPARTMENT HEAD UPDATES

12. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

12.1. Building Permit Report-July 2015 73

12.2. Plumbing Permit Report-July 2015 74

12.3. Planning Commission Meeting Minutes-July 27, 2015 75-80

12.4. Kitchigami/LGA/Airport Master Plan-August 11, 2015 81

13. COMMENTS FROM COUNCIL

14. ADJOURNMENT