

**AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, AUGUST 25, 2015, 6:00 PM
PARK RAPIDS LIBRARY-LOWER LEVEL
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **EMPLOYEE CERTIFICATES:**
 - 4.1. Certificate of Achievement for Five (5) Years of Employment with the City of Park Rapids for Daniel Garner..... 1
 - 4.2. Certificate of Achievement for Ten (10) Years of Employment with the City of Park Rapids for Tiffany Swenson..... 2

5. **APPROVE MINUTES:**
 - 5.1. City Council Regular Meeting Minutes-August 25, 2015..... 3-11

6. **FINANCE:**
 - 6.1. Payables and Prepays 12-20

7. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *7.1. Resolution #2015-__ Approving Ordinance No. __ Rezoning Land to I-1 in the City of Park Rapids, PID #32.52.00500, PID #32.52.00511, PID #32.52.00600, and PID #32.52.00610..... 21
 - *7.2. Ordinance No. __ Rezoning Land to I-1 in the City of Park Rapids, PID #32.52.00500, PID #32.52.00511, PID #32.52.00600, and PID #32.52.00610 22
 - *7.3. Approve Plumber’s Permit to Work in the City of Park Rapids in 2015 for Ecowater Systems..... 23

- *7.4. Approve Pay Request in the Amount of \$2,000.00 to Hubbard County Soil and Water Conservation District for Contribution for Aquatic Invasive Species Management..... 24
- *7.5. Approve Partial Pay Request in the Amount of \$5,130.39 to BHH Architects for Construction/Remodeling Plans for the Public Works/Safety Building..... 25-26
- *7.6. Approve Proposal in the Amount of \$16,342.55 from Flying W Gardens for Landscape Work and Waterline Trenching in Depot Park..... 27-29
- *7.7. Approve Proposal in the Amount of \$1,675.00 from Ackerman Plumbing and Heating to Install Vacuum Break and the Plumbing for Irrigation and a Drinking Fountain in Depot Park..... 30-31
- *7.8. Approve Proposal in the Amount of \$14,315.00 from Mobile Ready Mix for Installation of a Concrete Path and Picnic and Bench Pads in Lindquist Park..... 32-33
- *7.9. Approve Public Facilities Use Permit for Bella Caffè c/o Thom Peterson to Close Third Street East, from Main Avenue South to the Alley, on Thursday, September 17th, 2015, from 5:00 p.m. to 8:00 p.m., for the Fifth Annual Wine to Water Event 34
- *7.10. Approve Pay Request in the Amount of \$44,247.20 to TKDA for Engineering Fees Pertaining to the Airport Master Plan Update 35-46
- *7.11. Approve Pay Request in the Amount of \$2,120.00 to American Infrastructure Development for the Completion of an Independent Fee Estimate Pertaining to the Airport Master Plan..... 47-48
- *7.12. Approve Pay Request in the Amount of \$51,971.45 to Apex Engineering Group for professional Service Pertaining to the Wellhead Protection Plan, and the Riverside Area-Phase One Utility and Street Project 49-57
- *7.13. Authorize Staff to Terminate the Current City Hall Copier Lease and Enter into a New Five (5) Year Copier Lease for a Lanier C4503 with Liberty Business Systems 58-59
- *7.14. Approve the Low Quote in the Amount of \$6,235.00 from Leading Edge Mechanical to Replace the Barscreen Structure for the City's Wastewater System 60-63

8. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

9. GENERAL BUSINESS:

9.1. Council Vacancy..... McKinney

A. Letters of Interest:

1. Ryan Leckner 64

2. Michael Monsrud 65-69

3. Dick Rutherford 70

B. Resolution Appointing ___ to the Position of Councilmember on the Park Rapids City Council 71

C. Oath of Office 72

9.2. Riverside Area-Phase One Street and Utility Project..... McKinney

A. Resolution #2015-__ Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessments for the Riverside Area-Phase One Street and Utility Reconstruction Project and the North Main Street and Rehabilitation Project in the City of Park Rapids 73

B. Resolution #2015-__ Setting Public Hearing on the Proposed Assessment for the 2014 Riverside Area-Phase One Reconstruction and the North Main Avenue Rehabilitation Projects in the City of Park Rapids..... 74

10. CITY ADMINISTRATOR COMMENTS

11. DEPARTMENT HEAD UPDATES

12. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

12.1. Memo-Council Committee Appointments-August 17, 2015 75

13. COMMENTS FROM COUNCIL

14. ADJOURNMENT