

**AGENDA
 PARK RAPIDS CITY COUNCIL MEETING
 TUESDAY, JANUARY 12, 2016, 6:00 PM
 PARK RAPIDS LIBRARY-LOWER LEVEL
 PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **APPROVE MINUTES:**
 - 4.1. City Council Special Meeting Minutes-December 8, 2015 1-3
 - 4.2. City Council Regular Meeting Minutes-December 8, 2015 4-15

5. **FINANCE:**
 - 5.1. Payables and Prepaids 16-30

6. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *6.1. Resolution #2016-__ Setting City Council Meetings on the Second and Fourth Tuesday of Each Month in the Year 2016 31
 - *6.2. Resolution #2016-__ Setting Guidelines for the City of Park Rapids Municipal Election in 2016 32
 - *6.3. Resolution #2016-__ Appointing Paul Utke as Acting Mayor for the Year 2016 33
 - *6.4. Resolution #2016-__ Designating Official Newspaper for the Year 2016 for the City of Park Rapids 34

*6.5.	Resolution #2016-__ Designating Authorized Signatures for the Year 2016 for the City of Park Rapids.....	35
*6.6.	Resolution #2016-__ Designating Official Depositories for the Year 2016 for the City of Park Rapids.....	36
*6.7.	Resolution #2016-__ Authorizing Proper City Officials to Execute Payment of Claims Prior to City Council Approval for Year 2016	37
*6.8.	Resolution #2016-__ Authorizing Proper City Officials to Execute the Paperwork Associated with the Fire Contracts for the City of Park Rapids	38
*6.9.	Approve Plumber’s Permits to Work in the City of Park Rapids in 2016 for Climate Makers Inc., Peterson Sheet Metal Inc., Northern Pines Plumbing & Heating LLC, Lindow Plumbing Inc., Superior Mechanical, Tim Ulvin Plumbing Inc., Ackerman Plumbing & Heating LLC.....	39
*6.10.	Approve Backhoe Operator’s Licenses to Work in the City of Park Rapids in 2015 for Backhoe Pete, Thelen’s Excavating & Septic, Elsner Well Drilling Inc.....	40
*6.11.	Resolution #2016-__ Re-Appointing Dan Dyre to Serve on the Airport Commission for the City of Park Rapids	41-42
*6.12.	Resolution #2016-__ Re-Appointing Donald Douglas to Serve on the Airport Commission for the City of Park Rapids	43-44
*6.13.	Resolution #2016-__ Re-Appointing LuAnn Hurd-Lof to Serve on the Park Rapids Arts and Culture Advisory Commission	45-46
*6.14.	Resolution #2016-__ Re-Appointing Ruth Ann Campton to Serve on the Parks & Beautification Board for the City of Park Rapids	47-48
*6.15.	Resolution #2016-__ Re-Appointing Steve Jones to Serve on the Urban Forestry Committee for the City of Park Rapids	49-50
*6.16.	Resolution #2016-__ Approve Wage Adjustment and Step Increase for Part Time Rapids Spirits Liquor Store Clerk Jeffrey Olesen	51-52
*6.17.	Resolution #2016-__ Approve Wage Adjustment and Step Increase for Part Time Rapids Spirits Liquor Store Clerk Roger Hunter.....	53-54
*6.18.	Resolution #2016-__ Approve Wage Adjustment and Step Increase for Part Time Rapids Spirits Liquor Store Clerk Joyce Mikesh	55-56

*6.19.	Resolution #2016-__ Approve Minnesota Lawful Gambling LG230 Application to Conduct Off-Site Gambling for the Park Rapids Hockey Association	57
*6.20.	Resolution #2016-__ Authorizing Proper City Officials to Execute the Service Agreement to Provide Public Transportation by and between Hubbard County and the City of Park Rapids.....	58-61
*6.21.	Approve Advertisement for the Current Open Committee Positions.....	62-64
*6.22.	Resolution #2016-__ Authorizing Proper City Officials to Execute the Contract for Services for Building, Plumbing, and Rental Housing Inspections by and between Ronald E. Dick d.b.a. Municipal Inspections Company and the City of Park Rapids.....	65-73
	A. Contract for Services-Building and Plumbing Officials	74-85
	B. Contract for Services-Rental Housing Inspector.....	86-92
*6.23.	Approve Pay Request in the Amount of \$1,500.00 to Revize LLC for the 2016 Annual Subscription and Updates for the City's Website Hosting.....	93-94
*6.24.	Resolution #2016-__ Re-Appointing Paul Dove to Serve on the Park Rapids Arts and Culture Advisory Commission	95-96
*6.25.	Approve Pay Request in the Amount of \$67,238.00 to the League of Minnesota Cities for the 2016 Worker's Compensation Insurance	97-100
*6.26.	Approve Pay Request in the Amount of \$115,490.81 to C&L Excavating for Construction Work on the Riverside Area-Phase One Project	101-107
*6.27.	Resolution #2016-__ Authorizing Proper City Officials to Execute the Fourth Addendum to Independent Contractor Agreement by and between John F. McKinney Jr and the City of Park Rapids	108-111

7. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

8. PLANNING:

8.1.	Resolution for the Fourth Amendment to the Joint Orderly Annexation between Henrietta Township and the City of Park Rapids	112-135
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8.2.	First Reading- Ordinance Rezoning Land to R-2 in the City of Park Rapids PID #32.44.01900	136-148
8.3.	Resolution Approving a Conditional Use Permit to Construct a 29-Unit Apartment Building in the R-3 Zoning District at 1104 Pleasant Avenue South, Part of PID #32.26.05000	149-169
8.4.	TH 71/CSAH 15 Intersection Upgrade Project Meeting	170-217
9.	GENERAL BUSINESS:	
9.1.	Resolution in Support of Increasing Local Government Aid in the 2016 Legislative Session	218-219
9.2.	Police Department Kitchen	220-222
9.3.	Resolution Appointing Councilmembers to Various City Committees, Boards, and Commissions	223-227
10.	CITY ADMINISTRATOR COMMENTS	
11.	DEPARTMENT HEAD UPDATES	
12.	MINUTES/REPORTS/INFORMATION: <i>Some of the information included here is in draft form, and is subject to change.</i>	
12.1.	Building Permit Report-December 2015	228
12.2.	Plumbing Permit Report-December 2015	229
12.3.	Straight River Groundwater Management Area Plan-December 8, 2015 ...	230-306
12.4.	Planning Commission Meeting Minutes-December 21, 2015	307-313
12.5.	CGMC in Brief-January 7, 2016.....	314-318
13.	COMMENTS FROM COUNCIL	

14. CLOSED SESSION:

The Mayor will call for a motion to recess the regular meeting and to open a closed session.

14.1. Closed Session for Discussion Regarding Real Estate Transaction

The Mayor will call for a motion to close the closed session and to reconvene the regular meeting.

15. ADJOURNMENT