

**AGENDA
 PARK RAPIDS CITY COUNCIL MEETING
 TUESDAY, FEBRUARY 9, 2016, 6:00 PM
 PARK RAPIDS LIBRARY-LOWER LEVEL
 PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **APPROVE MINUTES:**
 - 4.1. City Council Regular Meeting Minutes-January 26, 2016 1-10

5. **FINANCE:**
 - 5.1. Payables and Prepaids 11-18

6. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *6.1. Approve Plumber’s Permits to Work in the City of Park Rapids in 2016 for Leading Edge Mechanical, The Jamar Company, Hass Geosystems Inc., and R&G Plumbing and Heating Inc..... 19

 - *6.2. Resolution #2016-__ Approving the Renewal of On-Sale/Sunday Liquor Licenses for Bogey’s on 34 and American Legion 212 in the City of Park Rapids 20

 - *6.3. Resolution #2016-__ Approving Wage Adjustment and Step Increase for Public Works Parks Worker Stephanie (Paulson) Pazdernik.....21-22

 - *6.4. Resolution #2016-__ Approve Step Increase and Wage Adjustment for Full Time Planner Ryan Mathisrud23-24

- *6.5. Resolution #2016-__ Accepting Donations for the City of Park Rapids25-26
- *6.6. Approve Advertising and Interviewing for Three (3) Seasonal Workers for the Parks Department and Facility and Fleet Maintenance 27
- *6.7. Approve the Purchase of a 2016 Ford F250 from Park Rapids Ford in the Amount of \$30,756.00, and a Compressor/Generator Combo from Fastenal in the Amount of \$2,980.81, for the Airport/Maintenance Department. Both items will be purchased using state bid pricing.....28-30
- *6.8. Approve Pay Request in the Amount of \$13,321.46 to Apex Engineering Group for Professional Services for Various Projects in the City31-41
- *6.9. Approve Purchase of Three (3) Cell Phone Data Packages for Three (3) Police Squad Cars and One (1) Cell Phone Package for the Investigator for the Police Department.....42-46
- *6.10. Resolution #2016-__ Authorization to Execute Minnesota Department of Transportation Airport Maintenance and Operation Grant Contract47-53
- *6.11. Resolution #2016-__ Adopting the Third Amendment to the Future Land Use Map to the 2008 Park Rapids Comprehensive Plan.....54-56
- *6.12. UTILITY BILLING: Approve a Credit in the Amount of \$93.08 for the Sewer Portion Only of Water Usage Resulting from a Vandalism Incident for the Utility Account of ACT Properties/John Hoscheid, at 1009 Hollinger Street, PID #32.68.0050057-61
- *6.13. Resolution #2016-__ Approve the Renewal of an Off-Sale 3.2 Beer License for Casey's General Store #2192 in the City of Park Rapids..... 62

7. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

8. GENERAL BUSINESS:

- 8.1. Resolution #2016-__ Approving the Purchase of Real Property in Park Rapids, Minnesota, and Dispensing with Review of the Purchase by the Park Rapids Planning Commission.....63-80

9. CITY ADMINISTRATOR COMMENTS

10. DEPARTMENT HEAD UPDATES

11. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

11.1. Building Permit Report-January 2016 81

11.2. Plumbing Permit Report-January 2016 82

11.3. Urban Forestry Committee Meeting Minutes-January 21, 2016..... 83-85

11.4. Planning Commission Meeting Minutes-January 25, 2016 86-92

11.5. Building Official’s Year End Report for 2015..... 93-96

11.6. Year End Planning Report for 2015 97-101

12. COMMENTS FROM COUNCIL

13. ADJOURNMENT