

AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, MARCH 8, 2016, 6:00 PM
PARK RAPIDS LIBRARY-LOWER LEVEL
PARK RAPIDS, MINNESOTA

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **PRESENTATION:**
 - 4.1. Equipment Award to the Park Rapids Police Department for TZD Law Enforcement Work..... 1

5. **EMPLOYEE RECOGNITION:**
 - 5.1. Certificate of Achievement for Michael Mercil-Ten Years of Employment, and Michael Ridlon for Fifteen Years of Employment.....2-3

6. **APPROVE MINUTES:**
 - 6.1. City Council Regular Meeting Minutes-February 23, 2016.....4-14

7. **FINANCE:**
 - 7.1. Payables and Prepays 15-19

8. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *8.1. Resolution #2016-__ Approving the Renewal of On-Sale/Sunday Liquor License for Necce’s Italiano Ristorante in the City of Park Rapids 20

*8.2.	Resolution #2016-__ Approve the Renewal of an Off-Sale 3.2 Beer License for Northern Convenience, Orton’s Park Rapids-East, and Coborn’s in the City of Park Rapids.....	21
*8.3.	Approve City Taxi Cab License for Raymond Rick Holman d.b.a. P.R. Taxi for January 1 st , 2016 to December 31 st , 2016.....	22
*8.4.	Approve Purchase in the Amount of \$17,463.00 from Electro Watchman for a Replacement Video System at Rapids Spirits Municipal Liquor Store.....	23-31
*8.5.	Resolution #2016-__ Appointing Kathleen Merfeld as Part Time Rapids Spirits Liquor Store Clerk for the City of Park Rapids.....	32-33
*8.6.	Resolution #2016-__ Appointing Luke Luther to the Position of Volunteer Firefighter for the City of Park Rapids.....	34-35
*8.7.	Approve the Purchase in the Amount of 2,125.00 from Mid State Wireless for Five (5) Minitor Pagers for the Fire Department	36-37
*8.8.	Approve Pay Request in the Amount of \$6,749.75 to Dorothy Stanhke for the Payoff of her Tax Increment Finance District #8 Developer’s Agreement.....	38-40
*8.9.	Approve Memorandum of Understanding between the City and the MN Teamsters Police Union to Increase the 2016 Health Insurance Contribution to \$675.00 for Single Coverage and not to exceed \$1,0009.00 for Dependent Coverage	41
*8.10.	Approve Memorandum of Understanding between the City and the MN Teamsters Public Works Union to Increase the 2016 Health Insurance Contribution to \$675.00 for Single Coverage and not to exceed \$1,0009.00 for Dependent Coverage	42-43
*8.11.	Approve the Increase of the 2016 Health Insurance Contribution to \$675.00 for Single Coverage and not to exceed \$1,0009.00 for Dependent Coverage for the Non-Union Employees.....	44
*8.12.	Approve the Job Description for the Part Time Accounts Payable Clerk	45-47
*8.13.	Resolution #2016-__ Appointing Lisa Dormanen as the Part Time Accounts Payable Clerk for the City of Park Rapids.....	48-49
*8.14.	Resolution #2016-__ Approving a Leave of Absence for Full Time Parks Maintenance Employee Stephanie Pazdernik	50-51
*8.15.	Approve the Purchase of Class A Foam for the Park Rapids Fire Department.....	52

*8.16.	Resolution #2016-__ Amending Park Rapids Fire Department Organizational Handbook Regarding Leaves of Absence	53-54
*8.17.	Approve Tree Contractor's License to Work in the City of Park Rapids in 2016 for A.C. Construction	55
9.	COMMENTS FROM CITIZENS: <i>Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.</i>	
10.	PLANNING:	
10.1.	Amending the City Code of Ordinances of the City of Park Rapids, Chapter 153, Subsurface Sewage Treatment Systems, Sections 153.028 and 153.0281	56-98
10.2.	Policy for Administering License Agreements for Using City Property for Private Purposes	99-118
11.	CITY ADMINISTRATOR COMMENTS	
12.	DEPARTMENT HEAD UPDATES	
13.	MINUTES/REPORTS/INFORMATION: <i>Some of the information included here is in draft form, and is subject to change.</i>	
13.1.	Park Rapids Parks and Beautification Board Meeting Minutes-December 14, 2015.....	119
13.2.	Building Permit Report-February 2016	120
13.3.	Plumbing Permit Report-February 2016	121
13.4.	Park Rapids Library Board Meeting Minutes-February 4, 2016	122
13.5.	Planning Commission Meeting Minutes-February 22, 2016.....	123-128
14.	COMMENTS FROM COUNCIL	
15.	ADJOURNMENT	