

**CITY OF PARK RAPIDS
CITY COUNCIL MEETING
FEBRUARY 28, 2012, 7:00 PM
Park Rapids Public Library-Lower Level
Park Rapids, Minnesota**

1. CALL TO ORDER: The February 28th, 2012 Regular Meeting of the Park Rapids City Council was called to order at 7:00 p.m. by Mayor Nancy Carroll, and everyone present recited the Pledge of Allegiance.

2. ROLL CALL: Present: Mayor Nancy Carroll, Councilmembers Dave Konshok, Patrick Mikesch, and Sue Tomte. Absent: Councilmember Paul Utke. Staff Present: Administrator Bill Smith. Others Present: Dick Rutherford.

3. APPROVAL OF AGENDA: A motion was made by Konshok, seconded by Tomte, and unanimously carried to approve the agenda with the following change: table Item #8.1.

4. APPROVAL OF MINUTES:

4.1. City Council Regular Meeting Minutes-February 14, 2012: A motion was made by Mikesch, seconded by Tomte, and unanimously carried to approve the February 14th, 2012, City Council Regular Meeting minutes as presented.

5. FINANCE:

5.1. Payables & Prepaids: A motion was made by Konshok, seconded by Mikesch, and unanimously carried to approve the payables in the amount of \$49,830.63, and the prepaids in the amount of \$203,354.12, for a total of \$253,184.75.

6. CONSENT AGENDA: A motion was made by Tomte, seconded by Konshok, and unanimously carried to approve the following consent agenda items:

- 6.1. Approve Plumber's Permits to Work in the City of Park Rapids in 2012 for Gup's Plumbing, and R&G Plumbing & Heating Inc.
- 6.2. Approve Low Quote from Determan Brownie Inc. in the Amount of \$4,800.00 for a Modification to the Fuel Delivery System at the Park Rapids Municipal Airport.

- 6.3. **Approve Purchase Order for the Public Works Department to Purchase an Airport Mobile Radio and Equipment from Icom America in the Amount of \$1,834.27.**
- 6.4. **Resolution #2012-47 Accepting Donations for the City of Park Rapids.**
- 6.5. **Approve Creation of Fund #445 for Discovery Circle Project.**
- 6.6. **Approve Pay Request in the Amount of \$10,307.31 to Ulteig Engineers for Professional Services for Various Projects in the City.**
- 6.7. **Approve Pay Request in the Amount of \$2,203.00 to North Dakota Sewage for Repair Work to Lift Station #2 Pump.**
- 6.8. **Resolution #2012-48 Approving Wage Adjustment and Step Increase for Park Rapids Police Officer Daniel Garner.**
- 6.9. **Resolution #2012-49 Approving the Renewal of Liquor Licenses for West Forty, Lori Lea Lanes, American Legion, Bogey's on 34, and the Good Life Café in the City of Park Rapids.**
- 6.10. **Resolution #2012-50 Approve the Renewal of an Off-Sale 3.2 Beer License for Cenex C Store and Petro Pete's in the City of Park Rapids.**
- 6.11. **Resolution #2012-51 Approve the Renewal of an On-Sale 3.2 Beer License for Pizza Hut in the City of Park Rapids.**
- 6.12. **Authorize Advertisement for a Part Time Liquor Store Clerk.**
- 6.13. **Approve Pay Request in the Amount of \$5,291.30 to Mid-Sota Builders and Gary Nicklason Construction for Services Associated with the Small Cities Development Grant Program.**

END OF CONSENT AGENDA

7. COMMENTS FROM CITIZENS: There were no comments.

8. GENERAL BUSINESS:

8.1. Presentation of Water Study by Ulteig Engineer Jon Olson: Item tabled due to winter storm warnings.

9. CITY ADMINISTRATOR UPDATE: Smith stated we need to talk about when you want to receive the water report. I'm suggesting setting up a special meeting next week. Jon Olson said he would prefer Thursdays, if that's not satisfactory either Friday or Wednesday. Konshok questioned are we under time pressure on this? Smith stated not acute time pressure, but we need to keep moving on our water issues. Konshok questioned can we do it in conjunction with a Council meeting? Smith stated on the 13th of March we have Johnson Controls coming in to make their presentation. Carroll stated that presentation is about an hour and we don't want to make that a long night. Is there a need to have that first, prior to talking to Johnson Controls? Smith answered no. Carroll and Konshok suggested the second meeting in March. Tomte stated she would be gone. Konshok stated the second meeting in March would be my proposal to have it as a workshop before the regular meeting, unless there's a time pressure on it. Smith stated at this point we don't know if that meeting will have a large or small agenda. **The Council decided to re-schedule the Water Study Presentation as part of the regular City Council meeting on March 27th, 2012, but if the agenda starts filling up then it will be scheduled as a workshop prior to the regular meeting.**

10. DEPARTMENT HEAD UPDATES: There were no department heads present.

11. MINUTES/REPORTS/INFORMATION: There were no comments.

12. COMMENTS FROM COUNCIL: Mikesh stated I will be out of town, in Michigan, March 14th to the 19th, 2012, and possibly sometime this week. So I will be missing a few weeks here and there. My work only tells me two or three days before I have to leave.

Carroll stated the county has been talking about extending the Heartland Trail north to Itasca State Park and Hubbard County Land Commissioner Chip Lohmeier called me last week. He wants to formalize a committee and asked if I would like to serve on that committee. I would be interested, but there might be others really excited about the trail as well. I have been attending Heartland Trail Committee meetings, along with our city representative Dan Walker. The main committee's focus is going from here, west to Moorhead. They meet every other month. This is another piece that's not really that committee. This is something the county wants to take on by themselves.

Tomte stated it's all yours. Konshok stated I might try to join you at those meetings, because of my position on the Park Board, to keep a handle on all the things that are going on. I want to make sure we're coordinating our actions with what we're doing. Carroll stated I will give Lohmeier both our names. There was a preliminary meeting about a week and a half ago and at that time Lohmeier had already been looking at possibilities of securing public lands between here and Itasca. That would save a lot of money on right of way acquisition costs. It's looking good. I don't know how much money they're going to apply for from Legacy Funding or any other grants. They're really moving on it. Lyle Robinson, Katie Magozzi, Dan Walker, and I were at the previous meeting.

Rutherford questioned we're out of the trees that the city was giving away. Are you going to get anymore? There have been quite a few requests for more. Smith stated we probably can. As I recall, DNR has said there's still time to order more. If there's demand, we can try to get that order in. Rutherford stated I called and was told you were out, but that city hall was going to ask the Council to approve some more. Smith stated I can check on it. They are buying tubes and mats to go along with them. So there is some expense involved. Tomte stated it's \$5.00 for each. That includes the tree, tube, and mat. Mikesh stated from being at the meeting, they thought they might have trouble with so many different kinds of trees. Carroll stated they went so fast. We started with two-hundred. The Rotary Club donated \$300.00 towards this effort. Konshok questioned does the Urban Forestry Committee have funds that could be used towards this? Smith stated some of their funds are used towards that. I'll see if I can get a few more ordered.

13. ADJOURNMENT: A motion was made by Konshok, seconded by Tomte, and unanimously carried to adjourn the meeting at 7:16 p.m.

[seal]

Mayor Nancy J. Carroll

ATTEST:

Margie M. Vik
City Clerk