

**CITY OF PARK RAPIDS
CITY COUNCIL MEETING
JULY 10, 2012, 7:00 PM
Park Rapids Public Library-Lower Level
Park Rapids, Minnesota**

1. CALL TO ORDER: The July 10th, 2012 Regular Meeting of the Park Rapids City Council was called to order at 7:00 p.m. by Mayor Nancy Carroll, and everyone present recited the Pledge of Allegiance.

2. ROLL CALL: Present: Mayor Nancy Carroll, Councilmembers Dave Konshok, Patrick Mikesh, and Paul Utke. Absent: Councilmember Sue Tomte. Staff Present: Administrator Bill Smith, Public Works Superintendent Scott Burlingame, Planner Dan Walker, Police Chief Terry Eilers, Treasurer Angela Brumbaugh, Liquor Store Manager Scott Olson, and Clerk Margie Vik. Others Present: Ulteig Engineer Jon Olson, Judy Teiken, Rod Nordberg, Dodie Egge, Sue Cutler, and Anna Erickson from the Enterprise.

3. APPROVAL OF AGENDA: A motion was made by Konshok, seconded by Mikesh, and unanimously carried to approve the agenda with the following additions:

Consent Agenda:

- 6.14. Resolution to Approve Minnesota Lawful Gambling LG220 Application for Exempt Permit for Antique Tractor & Engine Club Inc. (for August 4th, 2013).
- 6.15. Resolution to Approve Minnesota Lawful Gambling LG220 Application for Exempt Permit for Antique Tractor & Engine Club Inc. (for October 26th, 2012).

4. APPROVAL OF MINUTES:

4.1. City Council Special Meeting Minutes-June 22, 2012: A motion was made by Utke, seconded by Mikesh, and unanimously carried to approve the June 22nd, 2012 City Council Special Meeting minutes as presented.

5. FINANCE:

5.1. Payables & Prepaids: A motion was made by Konshok, seconded by Mikesh, and unanimously carried to approve the payables in the amount of \$43,249.40, and the prepaids in the amount of \$1,910,824.63, for a total of \$1,954,074.03.

6. CONSENT AGENDA: Carroll removed Item #6.4. A motion was made by Utke, seconded by Mikesch, and unanimously carried to approve the following consent agenda items:

- 6.1. **Approve a Purchase Order in the Amount of \$3,022.43 to Purchase Tires for the Airport Plow Truck from Girtz Implement & Tire.**
- 6.2. **Approve a Public Facilities Use Permit to Use Lindquist Park for Kurt Hansen d.b.a. Heritage Living Center on Thursday, July 12th, 2012 from 2:00 p.m. to 7:00 p.m. for the Friends of Heritage Resident/Family Picnic.**
- 6.3. **Resolution #2012-119 Authorizing Proper City Officials to Execute the Professional Services Agreement By and Between Tolz, King, Duvall, Anderson and Associated Incorporated and the City of Park Rapids.**
- 6.4. *Removed from the consent agenda.*
- 6.5. **Resolution #2012-120 Supporting a More Equitable Distribution of Parks and Trails Legacy Grant Funding for Greater Minnesota.**
- 6.6. **Approve and Accept the Proposal from Flying W Gardens in the Amount of \$1,741.45 for a Beautification Project at Rice Park.**
- 6.7. **Approve Receipts for January 2012.**
- 6.8. **Approve Receipts for February 2012.**
- 6.9. **Approve Receipts for March 2012.**
- 6.10. **Approve Receipts for April 2012.**
- 6.11. **Approve Receipts for May 2012.**
- 6.12. **Resolution #2012-121 Appointment of Election Judges for the City of Park Rapids for the Year 2012.**
- 6.13. **Approve the Proposal for the Construction of a Park Shelter at Lindquist Park from Haataja Contracting in the Amount of \$22,117.37.**
- 6.14. **Resolution #2012-122 Approve Minnesota Lawful Gambling LG220 Application for Exempt Permit for Antique Tractor & Engine Club Inc. (for August 4th, 2013).**

- 6.15. **Resolution #2012-123 Approve Minnesota Lawful Gambling LG220 Application for Exempt Permit for Antique Tractor & Engine Club Inc. (for October 26th, 2012).**

END OF CONSENT AGENDA

6.4. Approve Rescheduling the First City Council Meeting in August, from Tuesday August 14th, 2012 to Tuesday, August 7th, 2012 at 7:00 p.m. due to a conflict with the Minnesota State Primary Election Day: Carroll stated due to a scheduling conflict, August 7th will not work for the Council meeting. After discussion the Council decided on August 15th for the meeting. **A motion was made by Utke, seconded by Mikesh, and unanimously carried to reschedule the first City Council meeting of the month of August to Wednesday, August 15th, 2012, to be held in the Park Rapids Library Meeting Room at 7:00 p.m.**

7. COMMENTS FROM CITIZENS: Judy Teiken stated she was not on the agenda but wanted to talk about waiving the fire call fee that she was billed for. Carroll stated later in the agenda the Council would discuss that issue.

Smith stated he received a letter from Robert and Grace Breezee. They have requested that the letter be read into the record since they couldn't be here tonight. The letter states, we just purchased a house in Discovery Circle in the last part of May. We purchased it with the understanding that city water and sewer were going to be put through the circle this year. With that understanding, and not having to worry about the septic, we bought the property. We also got an estimate for the cost to bring the water and sewer up to the house. We were ready to pay the total cost of the whole project. Now you are reneging on your promise by postponing the project for another year, which will mean that we will have to pay more money to have everything done. Stick to your promise of putting city water and sewer into Discovery Circle this year.

Carroll questioned weren't there a couple of other properties that were requesting services? Smith stated about four to five letters were sent to banker/lenders indicating that the city did have this project planned. It was in the CIP.

8. GENERAL BUSINESS:

8.1. Request to Waive Fire Call Charge for Evon Spangler: Smith stated Ms. Spangler called me. She gave me her reasons why she thought the fire call charge should be waived. I explained that I don't have the authority to waive any fee. I explained that she would be welcome to bring the issue to the City Council. She sent these materials that are in your packet.

Carroll stated staff is recommending that the fee not be waived because the expenses were incurred to go out there. Mikesh stated that he talked to Fire Chief Donn Hoffman. He said the problem was with their alarm system and that is not our problem. You need to know how to run your security system. On the city side, we pay every time

those trucks roll. We pay twenty-five firemen, fuel, insurance, and we have to recoup that somehow. I understand what she's talking about but we did actually pull in the driveway before we were called off. I recommend that we stay with the chief and staff's recommendation. **A motion was made by Mikesh, seconded by Utke, to deny the request to waive the fire call fee for Evon Spangler at 22031 Finesse Drive.**

Discussion: Konshok stated it's not clear to me, she hit the code, but did she cancel the alarm? Did she call the alarm company? Did she or the alarm company notify 911? I think what we have here is that they have a weak procedure if they just punched the code and didn't call to cancel the alarm. It's unfortunate but I don't think the problem is on our side. It was on their side and their process.

Utke stated there would have been a fair amount of time between when the alarm went off and the firemen leaving the fire hall. It sounds like the alarm system needs to be modernized a bit. Konshok stated it's a painful lesson for them to learn, but we incurred the costs and we need to charge it out. It wouldn't be fair to all the other constituents if we didn't. Carroll questioned is the \$500.00 a standard rate? Mikesh answered yes. After the first truck rolls out it starts. Utke stated two vehicles responded and eleven firefighters. Konshok stated the fee is in our ordinance.

The vote was called.

The motion carried unanimously.

Judy Teiken stated we moved here about a year and a half ago from Moorhead. We built a new house off County 18. On May 8th my alarms went off. I called my husband who was thirty miles away. I pushed the buttons on the alarm. Every one of them was going off. I checked the circuit breakers. I called 911 and talked to the dispatcher. I told her the alarms tripped and that there is no smoke, no odor, and no flames. I said I just need somebody to help me shut these things off because I don't know how to do it. She said she would send a police officer out to look at it. Soon after that, the sheriff and an electrician came out, who is the fire chief. He tried shutting them off and was having a problem. He said that typically the ones they install, if one trips, that's the only one that makes the noise. All of mine were going off. He didn't understand my system. Our friend served as our electrician for our house construction. Hoffman had a handheld radio and used it for something. My thought was that he was telling the trucks not to come. A couple minutes later there are three trucks in my driveway. One fireman came in the house and checked for gas. He did get the alarm to shut off. After everybody left my alarms went off again. I called my husband home, and he called the electrician. We then got them shut off.

Teiken stated I think this is an outrageous bill for something that wasn't an emergency. I've talked to the administrator about it. I was very specific that it wasn't an emergency. I was expecting a police officer to see if he could help me shut the alarms off. I called a few other volunteer fire departments. Menahga charges \$300.00 an hour. They said they didn't know what they would do in a case like this. Barnesville would charge \$150.00 an hour and call it a false alarm. The City of Dilworth said there would be no charge in a case like this. But if there were a need for assistance, their first hour is \$225.00 an hour. My thinking, for retired people, \$500.00 is a big chunk. I think there was a lack of communication. I was not expecting fire trucks at all. I understand there is an expense, but \$500.00 is unfair in our circumstances.

Carroll stated this may be something that comes up more as people install these alarms and they are automatically notifying the police department. Teiken stated we are not hooked up. I called 911 because my alarms were going off and I couldn't shut them off. I was hoping that someone could help me shut them off. Utke questioned your alarms are just in your house? Teiken answered yes, they are not connected. Utke questioned you called 911 asking for help on the alarms and they referred that message to the fire department? Teiken stated I don't know. The dispatcher said she would send out a police officer. First the sheriff came out along with Donn, the electrician. The electrician came into the house and knew right away that it wasn't an emergency, as far as I could tell.

Utke stated this is not on the agenda, so we could refer this to staff and collect more data. Smith stated he checked with dispatch to see what they had in their records. The supervisor, Sheri, went through the records and found the incident. The police were dispatched. It's broadcast out and everybody gets the message. Fire Chief Donn Hoffman heard that. The records show law enforcement showed up and about two seconds later the fire chief showed up. There was no discussion in the dispatch records of it being a non-emergency or emergency being called off.

Teiken stated I didn't call it an emergency or call it off. I just told her what was happening, that it was my alarms. I told her there was no smoke, no flames. I looked everywhere. Smith stated any call that comes in like that, they are going to treat it as an emergency. What if it worked out the other way? You didn't see smoke or smell anything and thirty minutes later it kicks up and we haven't responded? You're going to see somebody come and check it out. Teiken stated I didn't need three trucks. Smith stated I leave that to the fire chief on how he wants to respond.

Mikesh stated when the fire alarm goes off truck 7-1 goes first, then one or two tankers, then you get extra help on extra trucks. Konshok stated especially on an out of town call. Comparing it to Dilworth, it's not the same is a city call. You're not on any hydrant system. The water has to come with. It's a much bigger response than if it happened in town. That's a big part of the cost as well. At a minimum we have to roll the water trucks to provide the water supply to respond. I understand it's painful.

Teiken stated I wish I would have known there was a \$500.00 charge. I would have said then don't come. I had no idea. Konshok stated the more appropriate call would have been straight to an electrician, but you called 911 and we're a rural area, we may lean forward but that's by necessity. We can't afford to take the chance that it isn't something. At that point in time did you know 100% certain that it was just the alarms? Teiken stated I would have said I was 100% certain. I checked everything. If he would have told me it's \$500.00, I would have said don't come. Konshok stated when you're calling into a 911 center they don't have time to discuss costs. It's not set up that way.

Teiken stated when I called Dilworth, they said they send out a letter to people with all that information showing how much the cost is per call. Carroll stated that's a good point, communicating costs. The Park Rapids Fire Department services a very large area, and it would be a good educational piece for the townships as well. It's something that could be on our website. Teiken stated a newsletter would be better because there are elderly people that don't use computers.

Teiken stated Smith has told me that other people have talked about having different stages of costs depending on the level of response. For a call like this it should not be a whole \$500.00. Carroll stated we'd be looking for a recommendation from the fire department on that. Mikesh stated that's a tough call. You still have x number of people

responding. Utke stated look at the value of the equipment running down the road and the cost of wages, \$500.00 is very cheap. But when we have to write the check out, it's a big chunk. You have to weight both sides. When it's our house we look at it differently.

Carroll questioned is there any action to be taken on this? Smith stated Teiken can formally submit a letter requesting a waiver to get an official response. The staff has already done what we can do. We went through the dispatch records and talked with the fire chief. Our recommendation would be to deny a waiver. Konshok stated we typically handle these things in a written format submitted to city hall. Carroll stated submit a written letter to city hall to get on a future agenda.

8.2. Resolution Awarding the Bid for the CSAH No. 6 Watermain

Improvements for the City of Park Rapids: Jon Olson stated we received ten bids on June 25th, 2012 for the County Road 6 Watermain Improvement Project. The bids ranged from \$143,000.00 to \$224,000.00. The low bid was approximately 30% lower than our engineer's estimate, which has been a fairly consistent occurrence over the last month or so with the projects that we have been bidding. The low bidder was Kuechle Underground, from Kimball, Minnesota. Their bid was \$143,586.80. Our office is familiar with this company. We have done projects of a similar nature with them and we feel they are more than capable of doing this work. Given the low bid was so reasonable we do recommend that the city consider awarding the contract to Kuechle Underground. Kuechle is very anxious to get going. They have taken some risks without authorization by mobilizing some of their equipment on the site. They are 100% informed that their actions are unauthorized at this time. We did hold a formal pre-con meeting today and we reiterated that any work is unauthorized until the contracts are signed.

Konshok questioned if there were any concerns. Olson stated Kuechle submitted a full list of references that checked out. Carroll questioned what is the funding source for this project? Smith stated it will be paid 100% out of the water fund. **A motion was made by Utke, seconded by Mikesh, and unanimously carried to approve Resolution #2012-124 Awarding the Bid for the CSAH No. 6 Watermain Improvements for the City of Park Rapids.**

8.3. Quotes for Pioneer Park Beautification Project:

Sue Cutler stated the Park Board received two proposals for Pioneer Park Landscaping Project, from Touch of Eden Landscaping and Flying W Gardens. The Park Board is recommending that only the phase one proposal as outlined in the Touch of Eden proposal be accepted. To compare costs apple to apple, we had to do a comparative analysis. We discovered that the two proposals did not use exactly the same products or quantities. To compare equally, Flying W's proposal was \$13,000.00, and Touch of Eden's was \$16,850.00. We felt that Touch of Eden's proposal had more value. One thing that was different in their proposal was the thirty yards of screened peat that was included, which Flying W did not include. The increased cost for that will be offset by improved moisture control. The planting beds will be more vigorous with this type of soil and it will reduce the need for irrigation and will keep this area looking good. That will save on the cost of infrastructure for putting in an irrigation system, the water costs of irrigating, and staff time. Another item that we thought was better in the Touch of Eden proposal was their recommendation for twenty yards of mulch. The Flying W plan called for four and a half yards of mulch. That

will also require less watering of the plants and beds and for better weed control. The third item is the inclusion of a two year warranty on the plant materials and maintenance.

Konshok stated for the additional items, eight benches and five light poles, the Park Board is recommending that the city purchase and install those in-house once the landscaping is done. That will save us significantly. The other recommendation from the Park Board is that the funding for this come out of the parkland dedication fund which does have funds available.

Smith stated the only item that wasn't addressed was the fence for the rear of the park. That will be something that we'll do in the future. It's excluded from phase one.

Cutler stated we are still working with the Rotary to see if they can contribute in the form of some type of small structure over the grey concrete pad for a smaller performance area. There's no new news on that, but it doesn't affect phase one. Carroll stated at the Rotary Board meeting today we did discuss the possibility of funding a pavilion. We're waiting for more information.

A motion was made by Konshok, seconded by Utke, and unanimously carried to accept the quote from Touch of Eden for Phase One only, in the amount of \$16,850.00, to be paid with Parkland Dedication Funds.

8.4. Public Facilities Use Permit for the Park Rapids Lakes Area Arts Council to Use Pioneer Park-tabled on June 22, 2012: Carroll questioned did you question when the start time would be. Cutler stated later summer would be a better time. I would suggest after September 1st to avoid the heat of the summer since that will put additional stress on the plantings, and that would give them plenty of time to get them established before the winter.

Smith stated I was waiting to see what we were going to do with Pioneer Park. Board members have recommended that no plantings be done until after August 15th, but that doesn't mean that they can't go ahead and start the water hook up, run electricity, prepare the ground, get the beds in. The plantings would come after all that heavy work has been done. I'm thinking he may want to get in there and start some of that before August 17th.

Utke questioned what is this event and how much of the park do they want to use? Carroll stated they have put a stage up in past years. Rod Nordberg stated it's the Youth Music Performance. Konshok stated that would be at the front of the park. Smith stated the water/sewer stub is under the concrete slab. They are hoping that they can tunnel. Jon Olson stated that slab was an afterthought. It was a test pour for the concrete. The contractor preferred to do a larger slab to ensure color consistency. They decided to make it a permanent structure. Burlingame stated once they got it there everybody loved it, but it's on top of the water/sewer stub. They will have to tear it up.

A motion was made by Konshok, seconded by Utke, and unanimously carried to approve the Public Facilities Use Permit for the Park Rapids Lakes Area Arts Council to use Pioneer Park on Friday, July 17th, 2012, with the stipulation that the permittee has to coordinate with the construction project manager, with the project having ultimate priority.

8.5. Approve the 2012-2016 Capital Improvement Plan: Smith stated the plan is late this year because of all the discussion about the water/sewer projects for the Todd Township Annexation Area and Discovery Circle, while we waited for those plans to

firm up. This is a guide and not in concrete. Most of the discussion will be about 2012. We set aside funds every year for the Heartland Express in the amount of \$2,000.00, then when it's time to purchase a bus we'll have the money set aside.

Smith stated we've set aside \$33,000.00 for the liquor store parking lot. Jon Olson stated I did have the opportunity to look at it. There are some surface and sidewalk deficiencies. There are a whole range of improvements that could be pursued, from nothing to full site reconstruction. The best way to approach this is to address the number one deficiency, which is the approach off of Highway 34. It's steeper than desired. We could look at doing a couple of concepts with a single re-grade of that approach to an outlay or a site re-grade, which would include the sidewalk. We can put together three real basic, quick concepts of those for consideration. That is the recommendation that I would make to see what scale of project we would be looking at.

Scott Olson stated the approach has been that way since the highway was redone. We've pushed this work back a couple of times. Mikesch stated the ice that always builds up on the side of the building should be taken care of. Scott Olson stated we talked about that if we tore everything apart.

Smith stated another item is the preliminary engineer report for Todd III. We have \$10,000.00 scheduled for that. Jon Olson stated that work is primarily completed. Smith stated the Discovery Circle Project has been delayed to 2013.

Smith stated we've scheduled street sealcoating in 2012. Our streets are deteriorating, some faster than others. Jon Olson stated this is an item that we've been postponing over the past several years. The city, historically, has been on a fairly regular sealcoating practice and has delayed it due to budgeting reasons over the past several years. The two main maintenance and procedures for bituminous streets is crack filling and sealcoating. The public works guys do a tremendous job getting the crack sealing done annually or even a couple of times a year. However, we've been lacking on the surface sealing. To insure the long term performance of the street we do recommend that, particularly for your young streets. Those tend to oxidize and age quicker if they're not sealed. We'd recommend targeting those streets if there is some funding available.

Smith stated this has been in the CIP for years and it keeps getting bumped and it doesn't have enough priority. At one point we decided to break it up into phases, then we made it all one project. Now we're back to phasing it. We've identified the most serious ones to try to get done in 2012. We can pick up some more in the later years.

Carroll questioned what would be the funding source for this? Brumbaugh stated we can't bond for it. You'd have to come up with something different because it's not assessable. You can bond for it if you put it in with an assessed project as long as you hit the guidelines for it, so it would be just paid for out of general funds.

Konshok stated sealcoating I and sealcoating II is identified in 2012 and 2013. We have it identified in two big phases? Smith stated we were thinking four. We were thinking geographically when we did one through four. We've changed our thinking. Identified for this year, are the streets that most need attention. Then in the out years we can figure out what we want to do with the rest of them. Olson stated the primary reason we switched to quadrants rather than just targeting those streets that needed it, were for tracking reasons. It's pretty easy to identify the year streets were done. We tried to take that approach rather than geographical. Now that we've gone beyond that we would definitely recommend targeting those that need it. Konshok questioned do you have a concept of how much we are talking about? Olson stated if there is a budgeted number, I think that we would identify

the main streets and do with that budgeted number. With that \$150,000.00 we can get approximately six miles of city streets done.

Carroll questioned is this in the budget? Smith stated we were hoping to do it with a project, but our major projects for this year have been postponed. Carroll questioned are we just dreaming here? Smith stated we'll have to figure out something. We need to identify the need, whether we get it done this year or not is another question.

Smith stated we scheduled \$400,000.00 for a well. That project has evolved into a much larger project. The Council has ordered a hydrological study and that won't be done until the end of the summer. Jon Olson stated we're working aggressively on that. We'll bring an update to that first meeting in August.

Smith stated next on the CIP is the Eastside watermain looping, which was approved tonight. The airport runway design is currently underway. The police chief is still putting his packet together for the police radios. Eilers stated we'll have some more grant money coming for them. They're just small grants to add to the kitty.

Smith stated the last item on the 2012 CIP is the Mill Road Project. The city had planned to do something many years ago but there were difficulties with the DNR to channel the water off beyond the trail. Then the project just got dropped off the table. It was brought back to our attention by one of the residents over there last year. Jon Olson has looked at it and there is definitely a problem. It's a small project and we've wondered how that will work out with the small number of assessable parcels. We did tell the residents that we'll work at this and try to do something for Mill Road.

Jon Olson stated we have two options to execute this project. We could pay for it as a city project with no assessments, or to pay for it partially with assessments, which is our standard procedure with this type of project. If we do it with assessments, I'm fearful that it's getting too late in the year for construction. I anticipate that I could get the preliminary engineering report to the Council by their next meeting. The next step would be a public hearing to bring those impacted by assessments in. By the end of August, we'd have to determine the deadlines for advertising. At best we'd be opening bids late September. Construction could start the beginning of October. The weather is typically okay then, but it gets questionable by the end of October. We could have a snowstorm by the beginning of November.

Smith stated there's probably enough money in the storm water utility fund by now to pay for this. We could pay for it 100%, or just buy it down. Utke stated the estimate is \$60,000.00. Olson stated that's a ballpark number. We don't put a lot of time to estimate the CIP numbers. Utke stated for that amount of money, it's not worth going through all the efforts and steps. Olson stated there's a fair amount of upfront expense associated with the project. The one fear I do have is 90% of the storm sewer improvements are assessable, 60% of the street is assessable. There are only a few parcels that would be impacted. The Willet property is the one that experiences the challenges and issues. The other few are on the high side, contributing. They don't experience the same issues. There may be a challenge to move forward with full assessments on that project for that reason.

Smith stated not included in the 2012 CIP is the gazebo for Lindquist Park and the landscaping for Pioneer Park. We're doing those outside of the CIP. The remaining years are just projections. There is still some discussion about Todd III, Discovery Circle, and the Riverside Area. Those are the big projects that the city is facing. They will be done in the out years. The big project next year is the crosswind runway. That will be funded 90% by the FAA.

Smith stated in 2016 we have the Fair Avenue and Fifth Street Project. Those roads are really just horrible over there. Carroll questioned are they going to be seal coated? Smith stated when we get there, there are a couple of things we need to talk about. Are we going to replace water and sewer? We've talked about trying to combine a trail project down there as well. There are variants. It's an area that will require our attention.

Konshok questioned combining the sealcoating with another project gains us what advantage? Jon Olson stated in order to bond for a project you have to show that you're assessing 20% of it, that you're gaining revenues by assessing 20% of the project. A seal coat, by our policy, is not an assessable project. It's a maintenance procedure. If you tie it to a project that you were assessing at least 20% of the total cost you could use bond funds to pay for the sealcoating. Utke stated at this point we have to find other funding. We need a recommendation on what areas would be first. Konshok stated our approach doesn't seem to be working by tying this to a bonded project. Are we better off just doing \$100,000.00 at a shot each year? Olson stated that's exactly what we've talked about. Konshok stated this year when we're getting good bid prices, we should go ahead. Olson stated we could pick a number that would work with the budget, then we can develop a project that would fit that need.

Konshok reiterated that tying it to bonding projects isn't working for us. The old fashioned approach is that it comes straight out of the liquor fund. Brumbaugh stated at this point we don't have this budgeted. Carroll stated we used to have a lot more local government aid. Now we put off the regular maintenance until a point that you have to reconstruct the whole street. That's hugely more money. We don't want to let the streets get to that point.

Burlingame stated North Main Avenue is going to need some major maintenance. Carroll questioned does the six miles include the width of North Main? Olson stated I took an average width of thirty-five feet. A lot of our streets are less than that. If we had a budgeted number we'd definitely hone in on the streets in the areas that we could treat. Smith stated we have re-categorized North Main not as a seal job but as a minor rehab job, and have listed it in 2014. Olson stated it's beyond the typical seal project. Burlingame stated it would have to be an overlay. Otherwise, you'll have to mill it off and start over by reconstructing it.

Konshok questioned there are no extra mobilization costs? Olson stated exactly. It's a very independent procedure. Konshok stated so we could do it, but financing is a little more difficult. Burlingame stated most paving companies do that type of work.

A motion was made by Utke, seconded by Mikesch, and unanimously carried to approve the Capital Improvement Plan for 2012 to 2016, as presented.

9. CITY ADMINISTRATOR UPDATE: Smith stated I spoke with Bridget Chard, the consultant for Todd Township, about the Todd III annexation. She conveyed to me that all the supervisors are interested in talking about is just extending the term of the agreement. They didn't want to change any other terms. Beyond that, they're not interested in discussing anything. We need to get the committee together to figure out how we want to proceed. Konshok questioned no response to our main comment to drop the water/sewer project? Smith stated they said they're not interested in changing any of the terms other than to extend the term of the contract. Konshok stated that's not much of a negotiation. Carroll stated I think we need to meet with them again. We're not communicating totally.

Konshok stated that's just reiterating the same offer. Smith stated he would try to set up another meeting.

10. DEPARTMENT HEAD UPDATES: Carroll stated she has heard so many compliments on how the city is looking and that should be conveyed to the public works staff.

Eilers stated we have a stinky house up on North Main Avenue. At 1:30 p.m. today it was locked up and the bank has foreclosed on it. It took a long time, but the mess should be cleaned up in ten days. We're working on a couple of other smaller problems with long grass and dead trees. We are back to a full staff now.

Walker stated he would be meeting with the DNR on Thursday regarding the Red Bridge trestle. There have been a lot of building permits for renovations and a few new houses.

11. MINUTES/REPORTS/INFORMATION: There were no comments.

12. COMMENTS FROM COUNCIL: Konshok stated there have been a phenomenal amount of people in town over the past week and the town looks great. It was fun announcing for the Fourth of July parade from the stage. The weather cooperated. As a community we did ourselves proud. Thanks to the staff and all the volunteers for making that happen. Kudos to the Parks Board for all they've been doing. We've approved improvements to Rice Park, and a shelter for Lindquist Park. The Park Board has gone through an extensive vetting process for all those projects for the public. They've given us well vetted proposals. Almost all of that is paid for by dedicated funds or by somebody else.

Carroll stated the Coalition of Greater Minnesota Cities will be holding their Summer Conference on July 25th to the 27th in Owatonna. They are questioning if anyone from the city will be going.

13. ADJOURNMENT: A motion was made by Utke, seconded by Mikesh, and unanimously carried to adjourn the meeting at 8:09 p.m.

[seal]

Mayor Nancy J. Carroll

ATTEST:

Margie M. Vik
City Clerk