

**CITY OF PARK RAPIDS  
CITY COUNCIL MEETING  
OCTOBER 28, 2014, 6:00 PM  
Park Rapids Public Library-Lower Level  
Park Rapids, Minnesota**

**1. CALL TO ORDER:** The October 28<sup>th</sup>, 2014 Regular Meeting of the Park Rapids City Council was called to order at 6:00 p.m. by Acting Mayor Paul Utke, and everyone present recited the Pledge of Allegiance.

**2. ROLL CALL:** Present: Acting Mayor Paul Utke, Councilmembers Dave Konshok, Rod Nordberg, and Erika Randall. Absent: Mayor Pat Mikesh. Staff Present: Liquor Store Manager Scott Olson, Public Facilities Superintendent Chris Fieldsend, Treasurer Angela Brumbaugh, Planner Dan Walker, Police Chief Terry Eilers, and Clerk Margie Vik. Others Present: Dick Rutherford, and Anna Erickson from the Enterprise.

**3. APPROVAL OF AGENDA:** A motion was made by Nordberg, seconded by Randall, and unanimously carried to approve the agenda as presented.

**4. APPROVAL OF MINUTES:**

**4.1. City Council Workshop Minutes-October 14, 2014:** A motion was made by Nordberg, seconded by Randall, and unanimously carried to approve the October 14<sup>th</sup>, 2014 City Council Workshop minutes as presented.

**4.2. City Council Regular Meeting Minutes-October 14, 2014:** A motion was made by Konshok, seconded by Randall, and unanimously carried to approve the October 14<sup>th</sup>, 2014 City Council Regular Meeting minutes as presented.

**5. FINANCE:**

**5.1. Payables & Prepaids:** A motion was made by Konshok, seconded by Nordberg, and unanimously carried to approve the payables in the amount of \$19,756.92, and the prepaids in the amount of \$371,437.70, for a total of \$391,194.62.

**6. CONSENT AGENDA:** Dick Rutherford removed Item #6.7 from the consent agenda. A motion was made by Nordberg, seconded by Randall, and unanimously carried to approve the following consent agenda items:

- 6.1. **Approve Backhoe Operator's License to Work in the City of Park Rapids in 2014 for Lakewood Petroleum Service.**
- 6.2. **Authorize Staff to Advertise for the City Planner Vacancy.**
- 6.3. **Approve Purchase in the Amount of \$2,304.34 from Flying W Gardens for Trees and Watering Systems for the 2015 Spring Planting.**
- 6.4. **Approve Quote in the Amount of \$5,600.00 from Mobile Ready Mix for Concrete Work at the Public Works/Safety Building.**
- 6.5. **Utility Billing: Approve Credit in the Amount of \$1,484.61 for the 2014 Third Quarter Billing for Jeff Voigt d.b.a. Northwoods Aircraft Painting at 301 Airport Road.**
- 6.6. **Approve Pay Request in the Amount of \$13,483.39 to Ulteig Engineers for Professional Services Pertaining to the Red Bridge/Heartland Trail Project.**
- 6.7. *Removed from the consent agenda.*
- 6.8. **Resolution #2014-144 Certifying Delinquent Utility Bills to the Hubbard County Auditor Payable in the Year 2015.**

**END OF CONSENT AGENDA**

**6.7. Approve Pay Request #2 in the Amount of \$85,668.36 to Howard's Driveway for Bituminous for the Red Bridge Trail Project:** Dick Rutherford stated if you go west of the beach house on the bicycle path, not between the two, between the beach house and the driveway, there is quite a dip in the pavement. There is an inch and a half of standing water on the pavement when it rains or when the irrigation system is turned on. I don't know what you'd do to patch it. It would look terrible with a patch. Fieldsend stated I looked at it this morning and it didn't look bad to me. The DNR has already okayed the whole trail. That is their portion. The only option is to cut that piece out and patch it, which would be almost worse. Rutherford stated I'm just commenting on it. Utke questioned how big of a span does it cover? Rutherford stated it's probably three feet. It stands out because it takes up most of the trail after it rains. The rest of it looks beautiful. **A motion was made by Randall, seconded by Nordberg, and unanimously carried to approve Pay Request #2 in the Amount of \$85,668.36 to Howard's Driveway for Bituminous for the Red Bridge Trail Project.**

**7. COMMENTS FROM CITIZENS:** Rutherford stated the Planning Commission met last night. I did not go to the meeting. A letter was sent out to the neighbors of the Cenex

Co-op for a new building going up. Why did we send letters out to these people, when this building permit was issued on September 18<sup>th</sup> to go ahead with it? What's the letter going out for to get input if they don't want it.

Dan Walker stated a demolition permit was issued on the 18<sup>th</sup> to demo the house. They own the property. If you own a property you can get a demo permit to take a building down. Utke stated just like Hugos when they cleared their lot.

**8. DEPARTMENT HEAD UPDATES:** Fieldsend stated the roof of the public works building is sealed now. So far we haven't had any leaks. They are still finishing up the Red Bridge. They are supposed to finish the concrete gutter this week.

Konshok questioned are they taking out the train bridge this fall? Fieldsend stated I believe the DNR closed the bridge so no one used it. Nordberg stated there were trucks working there today. Fieldsend stated somebody threw their sign in the water so they had to fish it back out.

Walker stated I talked to Tony Walser this morning. He said they were posting it for no motorized traffic. Konshok stated I was curious if they were going to pull it out this year yet. Walker stated it's a priority for the regional 2 office, but they have to submit their priorities down to St. Paul, and then they get to make the decisions on what in the region is actually the priority. Walser suggested that we use legislative help or some of our contacts at the regional office to pump that along. Konshok stated I'm not sure we have a particular timeline. I was just curious if we were being kept in the loop.

**9. MINUTES/REPORTS/INFORMATION:** There were no comments.

**10. COMMENTS FROM COUNCIL:** Utke stated on behalf of the Council and myself I wish Walker all the best as you make tracks and head over to Two Harbors. We're going to miss you. We appreciate all your efforts. I imagine that you are sharing notes with others in the office to keep this whole thing going until we get another person in there to take the reins. Thank you for everything.

Konshok stated I'll echo that. It was great working with you on many different projects. The city looks better for your time here. It's much appreciated. Best wishes and Godspeed. Hopefully we'll see you back here at some point. We may be needing a city administrator at some point.

Randall stated I wish Walker the best of luck. We will miss you.

Nordberg stated my wishes too go with you. I'm hoping to attend the Coalition of Greater Minnesota Cities meeting on November 13<sup>th</sup> and 14<sup>th</sup> in the cities. If anyone else wants to go we could carpool. Our next meeting in November is on Wednesday the 12<sup>th</sup> due to Veteran's Day being on Tuesday the 11<sup>th</sup>.

**11. ADJOURNMENT:** A motion was made by Nordberg, seconded by Randall, and unanimously carried to adjourn the meeting at 6:14 p.m.

[seal]

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Acting Mayor Paul Utke

ATTEST:

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Margie M. Vik  
City Clerk