

Office Use Only:

Parcel #: _____

Application #: _____

Date Paid: _____

\$25 Fee (\$10 portable signs)



City of Park Rapids Sign Permit Application

212 2nd St. W, Park Rapids, MN 56470 218-732-3163

Sign regulations are designed to protect property values, create a more attractive business climate, enhance and protect the physical appearance of the community, prevent and reduce potential traffic hazards caused by distracting and obstructing signs, and to remove safety hazards to pedestrians that may be caused by signs projecting over public right-of-way. No signs, except for normal repair and those exempt in Section 151.178, shall be painted, constructed, erected, remodeled, relocated, or expanded until a sign permit for such sign has been obtained. (Please call 732-3163 if you have questions.)

Applicant's Name: _____ Phone: _____

Mailing Address: _____

Address of Sign location: _____ Business Name _____

Property Owner's Name (if different from applicant): _____

Sign Contractor: _____

Zoning District where sign(s) will be located: _____ Number of signs proposed with this application: _____

Total # of signs currently on property: _____ Total sq. ft. of all signs currently on property _____ sq. ft.

Type of sign(s) currently on property: (pylon, wall, roof, etc.) _____

New Sign(s) only

Type of Sign:

Size: Sign #:	_____ x _____ = _____ sq. ft.	Wall:	Pylon:	Projecting			Monument:
				Sign:	Roof:	Portable:	
Sign #1:	_____ x _____ = _____ sq. ft.	_____	_____	_____	_____	_____	_____
Sign #2:	_____ x _____ = _____ sq. ft.	_____	_____	_____	_____	_____	_____
Sign #3:	_____ x _____ = _____ sq. ft.	_____	_____	_____	_____	_____	_____
Sign #4:	_____ x _____ = _____ sq. ft.	_____	_____	_____	_____	_____	_____

Height of Sign(s) Sign #1: _____ Sign #2: _____

Total square footage of all signs, existing and proposed: _____ sq. ft. Total # of signs: _____

Linear footage of building along highway/road (B-1 zoning district only): _____

If wall sign, size of wall where sign will be located: _____ x _____ = _____ sq. ft.

For pylon and monument signs: setbacks from property lines: Front: _____ Side: _____

Applicant's Signature

Date

Zoning Administrator's Signature

Date

Note: This permit must be approved and a signed copy received from the zoning administrator before work on sign(s) may begin. Failure to complete the application in full may cause a delay in processing.

Complete drawing on back of this page.

A drawing of the proposed sign(s) must be completed for an application to be considered. The drawing should show: property lines & dimensions; all existing signs and sizes; proposed location of new signs and setbacks from property lines. Any photos or drawings of the proposed sign(s) will also be helpful.

Comments: _____

